

Go to www.citiprogram.org. Click on "New Users Register Here."

- Select University of Detroit Mercy in the "**Participating Institutions**" dropdown box.
- Create your own username and password and select a Learner group. Six Learner groups have been set up for UDM:
 1. Dental/Nursing/Biomedical
 2. Social/Behavioral Researchers
 3. IRB Members
 4. Students conducting no more than minimal risk research
 5. Pedagogical/educational research
 6. Archive/Records/Specimens (research based on existing data fits #6)

Most research studies will fit under Social/Behavioral, referring to surveys and other studies of behavior, including many that are conducted in medical settings.

If you are planning to conduct a study with investigational medications or other experimental treatments, however, the biomedical course would be appropriate. The pedagogical/educational research course is for studies likely to be exempt (please note that these projects must still be submitted to the IRB. The determination for an exemption is made by the IRB Chair).

When in doubt, discuss your curriculum with the IRB Chair, [Dr. Elizabeth Hill](#).

- Question 2 pertains to the Refresher Course, available after the Basic Course
- Question 3 pertains to the "Responsible Conduct of Research (RCR) Course." This course is required for all students (postdoc, graduate and undergraduate) working on NSF funded projects, as well as all personnel funded by NIH Institutional Research Training Grants, Individual Fellowship Awards, Career Development Awards (Institutional and Individual), Research Education Grants, Dissertation Research Grants, or other NIH grant programs with a training component that requires instruction in RCR as noted in the Funding Opportunity Announcement. Please see <http://www.udmercy.edu/academicaffairs/ospra/compliance/RCR/index.htm> for more information about RCR.
- Question 4 may be left blank.

The courses can be completed over several sessions. Quizzes are given following the reading material. When the required modules are successfully completed, a Course Completion Report is available for printing. A copy will be sent automatically to the IRB for record keeping purposes.