

2010-2011



Policies & Procedures

UPDATED : July 2010

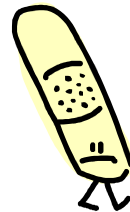
Contact Information

Adam Hollmann
Assistant Director of Campus Recreation/Student Life
3-1154
hollmaap@udmercy.edu

Student Life Office	3-1150
Titan Fit Zone (Games Area)	3-3301
Athletic Department	3-1700
Health Center	3-1185

Mission Statement

Campus Recreation, one area of the University of Detroit Mercy's Student Life Department, exists in order to promote and encourage active participation in a variety of recreational settings. The area aids in the University's charge to integrate intellectual, spiritual, ethical and social development of students by allowing the entire campus to participate, compete and interact in an environment outside the classroom.



Medical, Accident & Injury Procedures

Medical Examination

All persons participating in any form of physical activity are encouraged to have a medical examination before beginning any activity program. Campus Recreation participants are involved at their own risk and the University does not accept responsibility in the case of an accident.



Voluntary Participation

Participation in the Campus Recreation program is completely voluntary, and therefore the Student Life Department and University will not accept responsibility for injuries sustained while participating in any facet of the Campus Recreation program. A staff person must be notified of any injuries and the proper paperwork must be completed.

UDM Health Center

The UDM Health Center is located in the West Quad Room 104 and its office hours are 10:00 am to 4:00 pm Monday thru Friday (Special hours for spring and summer). Any student needing medical attention should visit the Health Center during these hours (appointments necessary, call 3-1185). For injuries that occur during hours that the Health Center is not open, the student may go to the Providence Hospital emergency room. Any medical costs incurred due to injury sustained during participation in a Campus Recreation Program **will not** be covered by the University of Detroit Mercy or the Student Life/Campus Recreation Department.



Campus Recreation Advisory Board (CRAB)

The Campus Recreation Advisory Board exists in order to establish goals and objectives for the Campus Recreation Department at the University of Detroit Mercy. Membership is based on each student's sense of fairness, sportsmanship and equality for all Campus Recreation participants. As an elite group of individuals, the CRAB serves student participants and student employees in the Campus Recreation department.



Some of CRAB's specific duties include proposing/implementing new events, sponsoring a event and be a sounding board for Campus Recreation participants. To become a member of the Campus Recreation Advisory Board call 3-3301 or email Will Dyer at dyerwp@udmercy.edu.



Open Recreation



Calihan Hall - Main Arena and Auxiliary Gym

The main basketball arena and secondary basement gym are available for open recreation when not in use by the Athletic Department or Intramural program. The building hours are:

Monday-Thursday 9:00 am to 10:00 pm

Friday 9:00 am to 9:00 pm

Saturday 12:00 pm to 5:00 pm

Calihan operates under special hours during exam weeks and breaks

Larry Bleach Fitness Center (3-1719)

The fitness center located upstairs in Calihan Hall is open to current students, faculty/staff and alumni during regular building hours:

Monday-Thursday 9:00 am to 10:00 pm

Friday 9:00 am to 9:00 pm

Saturday 12:00 pm to 5:00 pm



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Titan Tennis Courts & Pavilion

The Tennis courts located outside of Calihan Hall is open to current students, faculty/staff and alumni during sunrise/sunset hours Monday thru Sunday.

CLOSED during athletic practice and events.

Titan Field

Titan Field is located outside of Calihan Hall and is open to current students, faculty/staff and alumni during sunrise/sunset hours Monday thru Sunday.

CLOSED during athletic practice and events.

Murray Indoor Track

The indoor track located upstairs in Calihan Hall is open to current students, faculty/staff and alumni during regular building hours:

Monday thru Thursday 9:00 am to 10:00 pm

Friday 9:00 am to 9:00 pm

Saturday 12:00 pm to 5:00 pm

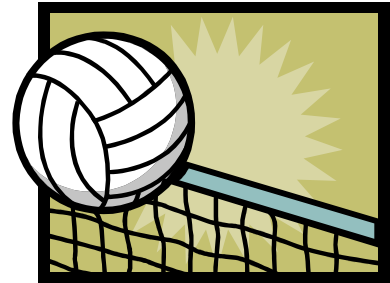
Racquetball Courts

The racquetball courts located on ground level of Calihan Hall are open to current students, faculty/staff and alumni during regular building hours:

Monday thru Thursday 9:00 am to 10:00 pm

Friday 9:00 am to 9:00 pm

Saturday 12:00 pm to 5:00 pm



Intramural Sports

Entry Procedures

1. Forming a Team

Students living in the residence halls can easily form teams with other students on their wing, floor or building. Ask your Resident Advisor (RA) for information, and be aware of flyers, booths and other information. Information is available through the University of Detroit Mercy website under the Student Life link. Look for Intramural Sports and information will periodically be updated.

2. Can't Find a Team?

Call 3-3301 in the Titan Fit Zone or fill out a free agent form available at the Titan Fit Zone desk. Another easy way to find a team is to attend the Fall Intramural **Captain's Meeting on Monday, October 26 at 7pm**. We will give your name to teams needing extra players or, if enough free agents register you may choose to form a team.

3. Registering

Entry deadlines for each league and special event are posted in this handbook and will be made available via postings and announcements. A completed registration form must be on file with the Titan Fit Zone Desk by 5pm on the deadline date to be eligible for league play. Registration forms may be picked up at the Titan Fit Zone office. Satellite registration booths will be periodically set-up at the Student Center, the residence halls, and many of the academic buildings.

4. Pre Season Meeting

Prior to the start of each league, the team captain is required to attend a rules meeting. The meetings are at 7pm the day of the entry deadline in the Ballroom of the Student Center. Teams without a representative at the rules meeting will still be held responsible for all policies and procedures set forth by the Intramural office.

5. Team Schedules

League schedules will be available through the University of Detroit Mercy homepage;

http://www.udmercy.edu/slo/intra_wellness/intramural/schedule/index.htm



Team Captain/Manager

The team captain/manager is a vital link between the Intramural office and each team. It is very important to choose a captain who is a conscientious person and a good communicator. Each team must have a captain and a co-captain. If the team captain is unavailable for an extended period of time, he/she must contact the Intramural office to forward all communications to the co-captain.

Responsibilities of the captain/manager include:

- Organize teams members, submit registration forms and contact team members of the scheduled game time(s).
- Submit the names and necessary contact information with the Intramural Staff.
- Check the eligibility of all players
- Attend scheduled rules meetings
- If the captain/manager cannot attend the scheduled meetings, an alternate representative must be assigned for that meeting
- Relay all rules, policies and procedures to the team
- Accept responsibility for the conduct of team members before, during and after all Intramural events.
- Pick up league and tournament schedules when advised by the Intramural office.
- Notify team players of date, time and place of all events
- Periodically check-in with the Intramural office to pick-up, post and distribute any necessary information

Intramural Eligibility

Eligibility guidelines are implemented and enforced to protect and ensure fair play between teams.

Eligibility Requirements

Only currently enrolled undergraduate, graduate students, faculty/staff of UDM are eligible to participate.

Additional eligibility requirements are as listed:

- 1) Players are required to provide a valid UDM Identification.
- 2) Players without valid ID cannot participate until ID is provided
- 3) Intramural participants are not allowed to participate on more than one intramural team in the same sport.
- 4) If a player is listed on **two rosters**, **ALL** games that he/she participated in will be a considered forfeit.
- 8) **Former Varsity athletes must sit out a full 12-month calendar year** from the last day that their name was listed on the active roster.
- 9) *Students who played at the intercollegiate level, are **ineligible** to participate in that particular sport and/or related events during the current academic year.*
- 10) *Rosters are limited to **ONLY 2 FORMER INTERCOLLEGIATE PLAYERS** per sport. ****After they have sat out a full 12-month calendar year.*****
- 11) An individual who has participated as a professional player is **ineligible** to participate in that specific sport.
 - In order for an individual to participate with his/her team in the season tournament, he/she must have participated in at least **TWO regular season games**.
 - The Intramural and/or Student Life office may declare an individual and/or team ineligible to participate if he/she is considered harmful; this may be done with or without a formal complaint from an opposing team.
 - All team rosters are due by Captains' meeting. If rosters are not submitted a team risks forfeiting their subsequent games.

Responsibility for Ineligibility

- ⇒ Team captain/managers are responsible for checking the eligibility of all team players before the beginning of the season. **They are also obliged to monitor the status of their opponents.**
- ⇒ The Intramural office will investigate eligibility concerns **only** when it is called to the attention of the office by opposing team managers **or** when an obvious infraction is occurring.

Consequences of Ineligibility

- ⇒ A team utilizing a player that has been determined ineligible will forfeit the protested game.
- ⇒ If an ineligible player is discovered in the semi-finals of tournament play:
 - 1) The tournament game will be forfeited and the team will lose its place in the tournament
 - 2) The ineligible player will be banned from participating in that particular sport for the remainder of the season

Scheduled Times

All contests will be played at the scheduled time, unless prior arrangements have been made through the Intramural office. Teams not ready to play at the scheduled game time will be charged a forfeit at the discretion of the Intramural staff. **Forfeited games will not be rescheduled.**

In the event of an incomplete team, the legal team may allow the shorthanded team to participate. In this case, both teams must agree **before the official start of the game** that the competition is **now legal**. Rescheduling games is not guaranteed and may only be granted if there is available schedules time and location.

Teams may also elect to default contests to avoid forfeiting a contest and losing their teams' forfeit deposit. Teams are required to call the Titan Fit Zone Office at 313-993-3301 by 3pm the day of their scheduled contests.

During regular season play or tournament competition the team with the conflict is expected to attempt and play the contest. Any team forfeiting twice during league play will be eliminated from the league and tournament play.

No protests may be filed on the basis of an incomplete team. The legal team may choose to also play short-handed or field a full team. The legal team has sole decision making power over the fate of the game. If the team does not want to risk losing the game to an incomplete team, neither the incomplete team nor the Intramural staff may force the game to begin.

*If a team is unable to attend a scheduled contest but would like to attempt to reschedule, the captain/manager must contact the Intramural office at least **two working days** prior to the contest.*

Misconduct

- ◆ Each participant and each team captain is responsible for his/her own actions as well as the actions of the entire team.
- ◆ Unsportsmanlike or illegal conduct may result in the suspension of individual member(s) and/or team intramural privileges.
- ◆ The Intramural staff is entitled to make any decision regarding misconduct during Intramural play.
- ◆ Any player attempting or succeeding in striking an official or supervisor shall be automatically suspended from Intramural participation for one year (possibly longer). The Dean of Student Affairs will also be contacted for further disciplinary action.

- ◆ Any player attempting or succeeding in striking an opponent, teammate, spectator OR making derogatory or racially motivated comments to the Intramural employees or opponents shall be automatically suspended for a minimum of 2 games.

Possibly longer at the discretion of the administration. A judiciary hearing will also be required. If a player is participating in activities/events off-campus those individuals are held at a higher standard while representing the University of Detroit Mercy Intramural Sports Program. Any acts of misconduct will be considered for further disciplinary procedures.

If a player is ejected from a game, he/she may not re-enter the game and is suspended from the team's next scheduled game.

- ◆ If an individual is suspended due to misconduct, the team may also receive disciplinary sanctions.
- ◆ If that same individual is suspended twice, the team automatically forfeits the current game and is banned from completing the season.
- ◆ All suspended individuals, regardless of length of suspension, must meet with the Intramural staff before being reinstated.



University of Detroit Mercy

Intramural Sports Policies & Procedures

ACKNOWLEDGMENT: to be signed by the University of Detroit Mercy Participants, to indicate that you have been informed of the 2010-2011 Policies and Procedures, and understand they are in effect.

I have been informed of the University of Detroit Mercy – Intramural Sports Policies & Procedures. It is my responsibility to read and understand the matters set forth in the manual & it is a guide for firm policies and procedures.

I understand and acknowledge Student Life and Intramural Sport, have the right, without prior notice, to modify, amend or terminate policies, practices, leagues, and other programs within the limits and requirements imposed by any person deemed a University Official.

Signature: _____

Printed Name: _____

Date: _____