

University of Detroit Mercy

Certificate Standards

The University of Detroit Mercy recognizes that a certificate is granted to a student who completes a well-defined program of study and is able to demonstrate specific competencies. To maintain academic integrity the University has established the following policy regarding certificates in the Colleges of Business Administration, Engineering and Science, Health Professions, and Liberal Arts and Education and School of Architecture.

Certificate Standards

- Normally a minimum of 15 credits semester hours is required for a certificate at UDM.
- No more than one-third of the total number of credits required for a certificate can be transferred from another institution to meet the requirements of the certificate unless a specific articulation agreement is in place.
- Students must maintain a cumulative 2.0 grade point average in all certificate courses at the undergraduate level and a cumulative 3.0 grade point average at the graduate level in order for the certificate to be granted.
- Pre-requisites may be required for some certificate courses.
- The published grading scale for undergraduate and graduate courses applies to courses taken for certificate programs with the exception that no courses required for an undergraduate certificate can be taken on a pass/fail basis.

Policies and Procedures

- All current and future UDM certificates are expected to conform to the standards herein.
- All coursework required for a UDM certificate must be offered by faculty associated with or under the oversight of an academic department or academic units at UDM.
- All such certificates must be subject to the normal Program Review process.
- Normally a student is enrolled in no more than one certificate program at a time.

- Certificates will not be granted retroactively after students have earned a degree. This does not prevent students from returning after the degree to earn the certificate by taking additional coursework.
- Some certificates are earned in conjunction with a degree program and others are earned on a stand-alone basis.
- For students who are not in a relevant degree program, they must declare their intent to complete a certificate prior to completing one-third of the total number of credits toward the certificate.

Approved May 16, 2006