



Service Immersion Trips

“Students must let the gritty reality of this world into their lives so they can learn to feel it, think about it critically, respond to its suffering, and engage it constructively.”

-Fr. Peter Hans Kolvenbach, Former Jesuit Superior General

Student Application 2018-2019

All applications due January 31, 2018

A deposit is due with your application to the University Ministry Office by Cash/Check.

Check the trip to which you are applying:

Spring Break: March 3-9, 2019

___ Immokalee, Florida (Immigration, Home Repair) (\$200 deposit + \$400 payment)

___ Misericordia – Chicago, Illinois (Working with Disabilities) (\$100 deposit + \$200 payment)

___ Nazareth Farm, West Virginia (Rural Poverty, Home Repair) (\$100 deposit + \$200 payment)

___ Mystery Trip (Urban Poverty, Hunger & Homelessness) (\$200 deposit + \$400 payment)

FULL LEGAL NAME _____
(AS IT APPEARS ON YOUR STATE ISSUED I.D. or PASSPORT)

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone Number: _____ Driver’s License # (or passport #): _____

Citizenship: _____ Health Insurance Company: _____

Email: _____ Birth Date: _____ Major: _____ Class Level: _____

T-Shirt size: _____ Emergency Contact: _____ Phone: _____

Food Issues: _____ Allergies: _____

Medications (separate by comma): _____

Medical conditions to be concerned about (Info is kept strictly private): _____

Four Pillars of Service Immersion Trips at Detroit Mercy

There are four pillars that provide the foundation for service immersion trips:

- **Simplicity** – Allows us to reconnect with what is essential, value relationships over things, and hear the voices of others, our inner-selves, and of God.
- **Social Justice** – Investigating and striving to correct the root causes of an injustice by asking why injustices occur and how we can do things differently.
- **Solidarity** – Our humanity depends on everyone else’s humanity. We are all connected and have a common responsibility for one another.
- **Spirituality** – We will spend time engaging with our experiences wholeheartedly, reflecting together, and allowing silence in and listening to where God is guiding us.

Choose one of the pillars and briefly discuss which one resonates with you most and why.

Interview: When you turn in your application, you will schedule a meeting with one of the University Ministry staff to go over important dates, fundraising requirements, and other details. This is a time to ask questions or voice any concerns.

Policies & Important Information

ALCOHOL AND DRUG POLICIES: Consuming alcohol or recreational drugs during any service trip is **NOT PERMITTED**. Regardless of the age of the participant or the law in the location you are visiting, no consumption of alcohol or recreational drug use is permitted. *Any participant who violates this policy will be sent home at his/her own expense. Additionally, any violations will be reviewed by the Dean of Students per the Student Code of Conduct.*

ORIENTATION: Students **must** be present for pre-break orientation meetings and events (3-4 meetings.) In addition to conveying important practical information, the orientation begins building community even before the trip itself. Post-trip wrap-up meetings and events are important because they allow us to deepen and share the impact of the experience.

Each participant must sign a **LIABILITY WAIVER** and **HEALTH & EMERGENCY CONTACT INFORMATION FORM** before their service trip begins.

PAYMENT INFO

**A deposit is required with your application
Additional payments may be made in installments**

STUDENT FEE:

- **Immokalee, Florida (Immigration, Home Repair)** (\$200 deposit + \$400 payment)
- **Misericordia – Chicago, Illinois (Working with Disabilities)** (\$100 deposit + \$200 payment)
- **Nazareth Farm, West Virginia (Rural Poverty, Home Repair)** (\$100 deposit + \$200 payment)
- **Mystery Trip (Urban Poverty, Hunger & Homelessness)** (\$200 deposit + \$400 payment)

We reserve the right to raise the price of trips that involve air travel due to unpredictable increases by the airlines in ticket taxes, fuel surcharges, etc. Every attempt will be made to make up such unexpected increases through fundraising.

Outstanding amounts will be added to your student account, at the end of the academic year.

SCHOLARSHIP ASSISTANCE: There is a limited amount of funding available. Those students who feel they cannot afford the entire fee may request a partial scholarship. When a trip application is returned, be sure to request a scholarship form. That form must then be submitted by **November 15th**. Students will then be notified of the amount of scholarship awarded

FUNDRAISING: All students **must** participate in at least 2 fundraising events, and will send “*Sponsor a Breaker*” fundraising emails via crowdfunding. **All students participating in the Service Immersion program must participate in 2 fundraising events.** Why? Because the student fee does not cover the total costs, (which have averaged over \$600 per person, in past years); any difference must be covered by donations. Money collected through student fundraising is credited to individual students. Students are welcome to suggest fundraising activities.

DONATIONS: Donors may send the money to University Ministry. **Checks should be payable to “University of Detroit Mercy,” and in the memo line, the student’s name MUST BE INCLUDED.** Donations are tax-deductible. A written acknowledgement for tax purposes will be mailed to the donor.

REFUNDS: There are no refunds for Winter Trips, however students may be able to use funds towards participation in a Spring Break or Mystery Trip instead, if space is available. Students who withdraw from Spring or Mystery trips **before January 31, 2019** may receive a refund of any fee paid, excluding the non-refundable deposit, if their spot on the trip has been filled (at which case we will notify you). Spring or Mystery participants who drop out **on or after January 31, 2019** (or if we have purchased the plane tickets) will receive **NO REFUND**. If a plane ticket has already been purchased the student will be able to retain the ticket for future use, and of course will be responsible for any penalties, or higher ticket prices they may incur.

CANCELLATIONS: University Ministry reserves the right to cancel a trip due to travel advisories, the closing of a host agency, low enrollment, or other situations that would create an unsafe break experience. Should this happen, participants will be given the opportunity to move to another trip or receive a refund.

Payment Information Summary

1. Initial **\$100 or \$200** non-refundable deposit is due with Application
(In cash or by check payable to “University of Detroit Mercy”)
2. Letter to request a **partial scholarship** is due with application.
3. Full Payment is due by March 15, 2019.

Liability Release and Waiver

This is a legally binding Release made by _____ ("Participant") to the **University of Detroit Mercy**. The term, "Undersigned" refers to Participant.

The Undersigned fully recognizes that there are dangers and risks to which Participant may be exposed by participating in the University Ministry sponsored program, (hereinafter "Program") as described as follows:

Name of Program: Service Immersion Program

Program Dates: various

Program site: various

Transportation to Program: Van, air, train or public transportation

The Undersigned has signed this "Release and Waiver" in full recognition and appreciation of the dangers, hazards, and risks of said Program, which dangers include, but are not limited to: physical injuries (minimal, serious, or catastrophic) and/or property loss or damage. The Undersigned understands that the University of Detroit Mercy does not require Participant to participate in this Program, but the Participant desires to do so, despite the possible dangers and risks and despite this Release. The Undersigned submits that Participant is physically able to participate in this Program.

The Participant grants University of Detroit Mercy permission to administer first aid to and/or obtain emergency medical treatment for Participant in the event of an emergency. The Undersigned agrees to pay for any/all costs of such treatment.

The Undersigned therefore agrees to assume and take on all the risks and responsibilities in any way associated with Program. In consideration of, and in return for, services, facilities, and other assistance provided to Participant by University of Detroit Mercy in this Program, the Undersigned releases University of Detroit Mercy (and its Board of Trustees, employees, and agents) from any and all liability, claims and actions that may arise from injury or harm to Participant, up to and including death, or from damage or loss of property in connection with Program. The Undersigned understands that this Release covers liability, claims, and actions caused entirely or in part by any acts or failures to act of University of Detroit Mercy (or its Board of Trustees, employees, and agents), including but not limited to negligence, mistake, or failure to supervise by the University of Detroit Mercy.

The Undersigned recognizes that this Release means that the Participant is giving up, among other things, rights to sue University of Detroit Mercy, its Board of Trustees, employees, and agents for injuries, damages or losses incurred. The Undersigned also understands that this Release binds Participant and his/her heirs, executors, administrators, and assigns. The Undersigned has read this entire Release, fully understands it and agrees to be legally bound by it.

Participant's Signature

Date

Photo Release

I, _____, hereby grant to the Service Immersion program, University Ministry, the University of Detroit Mercy (UDM) and its legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs and/or still video of me, or in which I may be included, for: advertising, web and any other purpose and in any manner and medium to alter the same without restriction; and to copyright the same. I hereby release the University Ministry, UDM and its legal representatives and assigns from all claims and liability relating to said photographs and/or still video.

Participant's Signature

Date

Agreement to Policies/Payment

The facts and policies contained in this packet are meant to keep participants updated and informed. When you, as a participant, sign the application form, you recognize these policies and agree to uphold the policies of the University of Detroit Mercy and the University Ministry Service Immersion.

Ministry Payment & Responsibility

I _____, have read this application in full and agree to the terms and services of the University Ministry Service Immersion program at the University of Detroit Mercy. I agree to pay the amount listed for the trip, or that price agreed upon if a scholarship is awarded. I agree to attend at least two fundraising events. I will sign up and will maintain my commitment to those opportunities that I signed up for.

Signature: _____ Date: _____

I agree to pay all required fees and fundraising monies by the designated deadlines, or have the unpaid amount added to my student account at the end of the academic year (subject to additional fees which may be levied by Student Accounting.) I understand that I must attend all pre-trip meetings, orientation sessions, and post-trip wrap up meetings.

I agree to the above statement. I also verify that I have read the policies and entirety of the application and understand them.

Signature: _____ Date: _____

Code of Conduct

I agree to abide by the Alcohol and Drug Policies as outlined in this application.

I agree to abide by all Student Policies as outlined in the Student Handbook.

I agree to sincerely engage with the Four Pillars: Simplicity, Social Justice, Solidarity, and Spirituality. This includes but is not limited to: respecting the hosts and others I encounter during the trip, listening to the perspectives of others on the trip, limiting technology use during the trip, and participating and reflecting on my daily experiences and the root causes of injustices I observe.

I agree to respect the authority and leadership of Ministry Staff, other Faculty and Staff leaders, and Student leaders in all matters relating to the trip.

I agree to attend all programming related to the Service Immersion Trip, including but not limited to pre- and post- trip meetings, fundraising events, Telling Stories event, and all programming during the trip itself.

Signature: _____ Date: _____

University Ministry Immersion Trips Scholarship Application

University Ministry recognizes that trips play a valuable role in nurturing and growing students' faith throughout their college years. Yet, all immersion trips have associated costs. To make these trips feasible for students, University Ministry covers many of such costs and then asks students to pay a nominal fee for participation in each trip. For some, this fee presents too significant a financial hardship. We encourage these students to complete this application for scholarship funds.

Applications will be reviewed by the Ministry Team and assistance provided based on the availability of funding. Individuals who submit a scholarship application must also complete and submit an application for the trip. **Individuals who receive scholarships will be asked to write a letter of thanks and summary of trip learnings (and any pictures of working on the trip) that will be turned in as record to the benefactors of the scholarship fund.**

Our great desire is that all students who wish to participate in trips can do so regardless of their financial situations. If you have questions, please contact Anita Klueg at kluegag@udmercy.edu or (313) 993- 1560

Name: _____ Cell Phone #: _____

Email Address: _____ T #: _____ Year in School: _____

Trip Planning to Attend: _____ Have you already attended a trip? _____

Please write at least one-half page to answer the following questions:

1. Why would you like to attend this trip? How do you hope to benefit from it?
2. What realities presently contribute to your financial need? (This information is confidential.)
3. While we recognize that you may not be able to pay the full registration fee, University Ministry does ask that you make some financial contribution to help cover the cost of the trip. This may be 75% of the registration fee, 20% or another figure. Please state what you can feasibly contribute.
4. Is there anything else you would like to mention in this application?
5. Please name an amount you can cover and an amount you would be asking for.

If you have questions, please contact Anita Klueg at kluegag@udmercy.edu or (313) 993-1560

We ask that all students who receive a scholarship write a thank you letter for those who help fund the scholarships within two weeks upon returning from the trip. More information will be provided upon scholarship award.

Yes, I understand that I must complete an application, submit a small deposit for the trip and write a thank you letter, should I receive a scholarship.

Signature: _____ Date: _____



Service Immersion Trips

Policies, Dates & Responsibilities (Applicant Copy)

*Thank you for choosing to participate in the Service Immersion Trip Program coordinated by University Ministry. We hope that it will be an exciting and rewarding experience for each of you. While you are taking thoughtful and meaningful action towards the resolution of important social issues, our hope is that each of you brings your commitment to community service and social change back to the University of Detroit Mercy campus and incorporate it into your daily lives. **Participants on service trips are representatives of the University of Detroit Mercy and its Mission and are expected to behave as such.***

ALCOHOL AND DRUG POLICIES: Consuming alcohol or recreational drugs during any service trip is **NOT PERMITTED**. Regardless of the age of the participant or the law in the location you are visiting, no consumption of alcohol or recreational drug use is permitted. *Any participant who violates this policy will be sent home at his/her own expense. Additionally, any violations will be reviewed by the Dean of Students per the Student Code of Conduct.*

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CANCELLATIONS: University Ministry reserves the right to cancel a trip due to travel advisories, the closing of a host agency, low enrollment, or other situations that would create an unsafe break experience. Should this happen, participants will be given the opportunity to move to another trip or receive a refund.

FUNDRAISING: All students must participate in fundraising and will have the option of working basketball game concessions, sending letters to family and friends, and other special efforts to help defray the costs. Be sure to talk with Ministry leaders and staff about your options and sign up for events in advance. Please remember that if you sign up for a concession opportunity, and are unable to make it, you must find a replacement. Students who miss more than two times without finding a replacement will no longer be granted the opportunity to fundraise and must pay the full amount of the trip.

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2. Letter to request a ***partial scholarship*** is due with application.
3. Full Payment is due by March 15, 2019.

Important Dates:

- ✚ **Applications due January 31, 2019**
- ✚ **March 11, 2019:** (7:30-9pm) “Telling Stories” All Trips Event (Shiple Hall, Young Martyr’s Chapel)
- ✚ **March 15, 2019:** Full Payment for all Trips due