

University of Detroit Mercy
Staff and Administrator Pay Schedule
2024 through 2026

Pay	Pay Period	Pay Date	Timesheet Submission to Managers <i>Friday 5:00 pm</i>	Not working the weekend? Timecard submission to Managers <i>Friday</i>	Timesheet Submission <i>by no later than 10:00 am</i>	Timesheet Approval by Supervisor <i>by no later than 12:00 noon</i>	Payroll Authorizations Submitted to Budget and HR <i>NLT 10:00 a.m.</i>
1	12/25/2023 - 1/7/2024	1/12/2024	1/5/2024	1/5/2024	1/8/2024	1/8/2024	Monday, December 18, 2023
2	1/8/2024 - 1/21/2024	1/26/2024	1/19/2024	1/19/2024	1/22/2024	1/22/2024	Tuesday, January 16, 2024
3	1/22/2024 - 2/4/2024	2/9/2024	2/2/2024	2/2/2024	2/5/2024	2/5/2024	Monday, January 29, 2024
4	2/5/2024 - 2/18/2024	2/23/2024	2/16/2024	2/16/2024	2/19/2024	2/19/2024	Monday, February 12, 2024
5	2/19/2024 - 3/3/2024	3/8/2024	3/1/2024	3/1/2024	3/4/2024	3/4/2024	Monday, February 26, 2024
6	3/4/2024 - 3/17/2024	3/22/2024	3/15/2024	3/15/2024	3/18/2024	3/18/2024	Monday, March 11, 2024
7	3/18/2024 - 3/31/2024	4/5/2024	3/29/2024	3/28/2024	4/1/2024	4/1/2024	Monday, March 25, 2024
8	4/1/2024 - 4/14/2024	4/19/2024	4/12/2024	4/12/2024	4/15/2024	4/15/2024	Monday, April 8, 2024
9	4/15/2024 - 4/28/2024	5/3/2024	4/26/2024	4/26/2024	4/29/2024	4/29/2024	Monday, April 22, 2024
10	4/29/2024 - 5/12/2024	5/17/2024	5/10/2024	5/10/2024	5/13/2024	5/13/2024	Monday, May 6, 2024
11	5/13/2024 - 5/26/2024	5/31/2024	5/24/2024	5/23/2024	5/23/2024	5/28/2024	Monday, May 20, 2024
12	5/27/2024 - 6/9/2024	6/14/2024	6/7/2024	6/7/2024	6/10/2024	6/10/2024	Monday, June 3, 2024
13	6/10/2024 - 6/23/2024	6/28/2024	6/21/2024	6/21/2024	6/24/2024	6/24/2024	Monday, June 17, 2024
14	6/24/2024 - 7/7/2024	7/12/2024	7/5/2024	7/3/2024	7/8/2024	7/8/2024	Monday, July 1, 2024
15	7/8/2024 - 7/21/2024	7/26/2024	7/19/2024	7/19/2024	7/22/2024	7/22/2024	Monday, July 15, 2024
16	7/22/2024 - 8/4/2024	8/9/2024	8/2/2024	8/2/2024	8/5/2024	8/5/2024	Monday, July 29, 2024
17	8/5/2024 - 8/18/2024	8/23/2024	8/16/2024	8/16/2024	8/19/2024	8/19/2024	Monday, August 12, 2024
18	8/19/2024 - 9/1/2024	9/6/2024	8/30/2024	8/30/2024	9/2/2024	9/2/2024	Monday, August 26, 2024
19	9/2/2024 - 9/15/2024	9/20/2024	9/13/2024	9/13/2024	9/16/2024	9/16/2024	Monday, September 9, 2024
20	9/16/2024 - 9/29/2024	10/4/2024	9/27/2024	9/27/2024	9/30/2024	9/30/2024	Monday, September 23, 2024
21	9/30/2024 - 10/13/2024	10/18/2024	10/11/2024	10/11/2024	10/14/2024	10/14/2024	Monday, October 7, 2024
22	10/14/2024 - 10/27/2024	11/1/2024	10/25/2024	10/25/2024	10/28/2024	10/28/2024	Monday, October 21, 2024
23	10/28/2024 - 11/10/2024	11/15/2024	11/8/2024	11/8/2024	11/11/2024	11/11/2024	Monday, November 4, 2024
24	11/11/2024 - 11/24/2024	11/29/2024	11/22/2024	11/22/2024	11/25/2024	11/25/2024	Monday, November 18, 2024
25	11/25/2024 - 12/8/2024	12/13/2024	12/6/2024	12/6/2024	12/9/2024	12/9/2024	Monday, December 2, 2024
26	12/9/2024 - 12/22/2024	12/27/2024	12/20/2024	12/20/2024	12/23/2024	12/23/2024	Monday, December 16, 2024
1	12/23/2024 - 1/5/2025	1/10/2025	1/3/2025	1/3/2025	1/6/2025	1/6/2025	Friday, January 3, 2025
2	1/6/2025 - 1/19/2025	1/24/2025	1/17/2025	1/17/2025	1/17/2025	1/17/2025	Monday, January 13, 2025
3	1/20/2025 - 2/2/2025	2/7/2025	1/31/2025	1/31/2025	2/3/2025	2/3/2025	Monday, January 27, 2025
4	2/3/2025 - 2/16/2025	2/21/2025	2/14/2025	2/14/2025	2/17/2025	2/17/2025	Monday, February 10, 2025
5	2/17/2025 - 3/2/2025	3/7/2025	2/28/2025	2/28/2025	3/3/2025	3/3/2025	Monday, February 24, 2025
6	3/3/2025 - 3/16/2025	3/21/2025	3/14/2025	3/14/2025	3/17/2025	3/17/2025	Monday, March 10, 2025
7	3/17/2025 - 3/30/2025	4/4/2025	3/28/2025	3/28/2025	3/31/2025	3/31/2025	Monday, March 24, 2025
8	3/31/2025 - 4/13/2025	4/18/2025	4/11/2025	4/11/2025	4/14/2025	4/14/2025	Monday, April 7, 2025

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9	4/14/2025 - 4/27/2025	5/2/2025	4/25/2025	4/25/2025	4/28/2025	4/28/2025	Monday, April 21, 2025
10	4/28/2025 - 5/11/2025	5/16/2025	5/9/2025	5/9/2025	5/12/2025	5/12/2025	Monday, May 5, 2025
11	5/12/2025 - 5/25/2025	5/30/2025	5/23/2025	5/23/2025	5/23/2025	5/23/2025	Monday, May 19, 2025
12	5/26/2025 - 6/8/2025	6/13/2025	6/6/2025	6/6/2025	6/9/2025	6/9/2025	Monday, June 2, 2025
13	6/9/2025 - 6/22/2025	6/27/2025	6/20/2025	6/20/2025	6/23/2025	6/23/2025	Monday, June 16, 2025
14	6/23/2025 - 7/6/2025	7/11/2025	7/4/2025	7/4/2025	7/7/2025	7/7/2025	Monday, June 30, 2025
15	7/7/2025 - 7/20/2025	7/25/2025	7/18/2025	7/18/2025	7/21/2025	7/21/2025	Monday, July 14, 2025
16	7/21/2025 - 8/3/2025	8/8/2025	8/1/2025	8/1/2025	8/4/2025	8/4/2025	Monday, July 28, 2025
17	8/4/2025 - 8/17/2025	8/22/2025	8/15/2025	8/15/2025	8/18/2025	8/18/2025	Monday, August 11, 2025
18	8/18/2025 - 8/31/2025	9/5/2025	8/29/2025	8/29/2025	8/29/2025	8/29/2025	Monday, August 25, 2025
19	9/1/2025 - 9/14/2025	9/19/2025	9/12/2025	9/12/2025	9/15/2025	9/15/2025	Monday, September 8, 2025
20	9/15/2025 - 9/28/2025	10/3/2025	9/26/2025	9/26/2025	9/29/2025	9/29/2025	Monday, September 22, 2025
21	9/29/2025 - 10/12/2025	10/17/2025	10/10/2025	10/10/2025	10/13/2025	10/13/2025	Monday, October 6, 2025
22	10/13/2025 - 10/26/2025	10/31/2025	10/24/2025	10/24/2025	10/27/2025	10/27/2025	Monday, October 20, 2025
23	1/27/2025 - 11/9/2025	11/14/2025	11/7/2025	11/7/2025	11/10/2025	11/10/2025	Monday, November 3, 2025
24	11/10/2025 - 11/23/2025	11/28/2025	11/21/2025	11/21/2025	11/24/2025	11/24/2025	Monday, November 17, 2025
25	11/24/2025 - 12/7/2025	12/12/2025	12/5/2025	12/5/2025	12/8/2025	12/8/2025	Monday, December 1, 2025
26	12/8/2025 - 12/21/2025	12/26/2025	12/19/2025	12/19/2025	12/19/2025	12/19/2025	Monday, December 15, 2025
1	12/22/2025 - 1/4/2026	1/9/2026	1/2/2026	1/2/2026	1/5/2026	1/5/2026	Tuesday, December 23, 2025
2	1/5/2026 - 1/18/2026	1/23/2026	1/16/2026	1/16/2026	1/16/2026	1/20/2026	Monday, January 12, 2026
3	1/19/2026 - 2/1/2026	2/6/2026	1/30/2026	1/30/2026	2/2/2026	2/2/2026	Monday, January 26, 2026
4	2/2/2026 - 2/15/2026	2/20/2026	2/13/2026	2/13/2026	2/16/2026	2/16/2026	Monday, February 9, 2026
5	2/16/2026 - 3/1/2026	3/6/2026	2/27/2026	2/27/2026	3/2/2026	3/2/2026	Monday, February 23, 2026
6	3/2/2026 - 3/15/2026	3/20/2026	3/13/2026	3/13/2026	3/16/2026	3/16/2026	Monday, March 9, 2026
7	3/16/2026 - 3/29/2026	4/3/2026	3/27/2026	3/27/2026	3/30/2026	3/30/2026	Monday, March 23, 2026
8	3/30/2026 - 4/12/2026	4/17/2026	4/10/2026	4/10/2026	4/13/2026	4/13/2026	Monday, April 6, 2026
9	4/13/2026 - 4/26/2026	5/1/2026	4/24/2026	4/24/2026	4/28/2025	4/28/2025	Monday, April 20, 2026
10	4/27/2026 - 5/10/2026	5/15/2026	5/8/2026	5/8/2026	5/11/2026	5/11/2026	Monday, May 4, 2026
11	5/11/2026 - 5/24/2026	5/29/2026	5/22/2026	5/22/2026	5/25/2026	1/0/1900	Monday, May 18, 2026
12	5/25/2026 - 6/7/2026	6/12/2026	6/5/2026	6/5/2026	6/8/2026	6/8/2026	Monday, June 1, 2026
13	6/8/2026 - 6/21/2026	6/26/2026	6/19/2026	6/19/2026	6/22/2026	6/22/2026	Monday, June 15, 2026
14	6/22/2026 - 7/5/2026	7/10/2026	7/3/2026	7/3/2026	7/6/2026	7/6/2026	Monday, June 29, 2026
15	7/6/2026 - 7/19/2026	7/24/2026	7/17/2026	7/17/2026	7/20/2026	7/20/2026	Monday, July 13, 2026
16	7/20/2026 - 8/2/2026	8/7/2026	7/31/2026	7/31/2026	8/3/2026	8/3/2026	Monday, July 27, 2026
17	8/3/2026 - 8/16/2026	8/21/2026	8/16/2026	8/14/2026	8/17/2026	8/17/2026	Monday, August 10, 2026
18	8/17/2026 - 8/30/2026	9/4/2026	8/28/2026	8/28/2026	8/31/2026	8/31/2026	Monday, August 24, 2026
19	8/31/2026 - 9/13/2026	9/18/2026	9/11/2026	9/11/2026	9/14/2026	9/14/2026	Tuesday, September 8, 2026
20	9/14/2026 - 9/27/2026	10/2/2026	9/25/2026	9/25/2026	9/28/2026	9/28/2026	Monday, September 21, 2026
21	9/28/2026 - 10/11/2026	10/16/2026	10/9/2026	10/9/2026	10/12/2026	10/12/2026	Monday, October 5, 2026
22	10/12/2026 - 10/25/2026	10/30/2026	10/23/2026	10/23/2026	10/26/2026	10/26/2026	Monday, October 19, 2026
23	10/26/2026 - 11/8/2026	11/13/2026	11/6/2026	11/6/2026	11/9/2026	11/9/2026	Monday, November 2, 2026

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24	11/9/2026 - 11/22/2026	11/27/2026	11/20/2026	11/20/2026	11/23/2026	11/23/2026	Monday, November 16, 2026
25	11/23/2026 - 12/6/2026	12/11/2026	12/4/2026	12/4/2026	12/7/2026	12/7/2026	Monday, November 30, 2026
26	12/7/2026 - 12/20/2026	12/24/2026	12/18/2026	12/17/2026	12/18/2026	12/18/2026	Monday, December 7, 2026