The Health Services Administration Management post-baccalaureate certificate for health care professionals in the business aspects of health care. Students who have completed a bachelor’s degree may elect to complete this 6 course certificate in order to improve their ability to understand and manage within the U.S. health care system. Course content is specific to the field of health care delivery. Students will learn management strategies, health policy, accounting and financial management and approaches to quality improvement.

**Course Requirements (15 credits)**
HSA 5001 Theory and Practice of Health Services Management – 2 credits
HSA 5005 Career Management for Health Services Administrators – 1 credit
HSA 5010 Accounting Principles for Health Services Professionals – 3 credits
HSA 5020 Financial Management of Health Services – 3 credits
HLH 5700 Health Care Delivery and Policy Issues – 3 credits
HSA 5780 Quality Improvement in Health Care Organizations – 3 credits

**Health Services Administration Certificate to the Master in Health Services Administration**
Students who complete the Health Services Administration certificate program are eligible for admission to the MHSA program if they meet all admission criteria for the master’s program. For entry into the master’s program, applicants must have met all of the admission criteria for the certificate program, hold a combined cumulative GPA of 3.00 or better from all previous educational institutions, and submit three letters of recommendation (one from a supervisor). Applicants who meet the requirements will be interviewed by the Director of the Health Services Administration Department for final determination of eligibility. All degree requirements must be completed within seven years.

**Program Requirements**
For a complete list of degree requirements, please visit the [online graduate catalog](http://www.udmercy.edu).

**Admission Requirements**
1. Apply online by visiting [udmercy.edu/apply](http://udmercy.edu/apply)
2. Baccalaureate degree from an accredited university or college
3. Minimum combined cumulative undergraduate GPA of 2.75 (conditional admission may be granted to students who do not meet this requirement).
4. Official transcripts of all colleges attended
5. (1) Letter of professional recommendation from a person in supervisory position
6. Well formulated career plan articulated in a brief essay
7. Resume/Curriculum Vitae

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