**Worksheet: Developing a Program Assessment Plan**

The University Assessment Team advocates for the enhancement of student learning through purposeful, meaningful, and feasible student-outcomes assessment practices. The Assessment Team seeks to collaborate with programs, departments, and units to ensure that effective assessment of student learning occurs across the University. To assist in meeting this goal, the Team requests that you complete this form to document your Academic Assessment Plan. A good assessment plan contains measurable student learning outcomes, assessment methods, benchmarks (criteria for success), and an assessment cycle. This document is completed once and revised only when changes are made to components of the assessment plan. A second form will be used to capture annual assessment of student learning: The Annual Assessment Report form.

PROGRAM INFORMATION

1.School or College

2.Degree awarded upon program completion.

3.Degree Level and Program Name (e.g. BA History, MS Physician Assistant, JD Law, DDS Doctor of Dental Surgery)

4.Department Chair/Program Director

5.Department Chair's/Program Director's Email

6.Date

7.Description of Academic Unit Provide a brief description of the academic unit. Preference would be to provide a condensed version of the description found in the current academic catalog. Limit is 150 words.

OUTCOMES and MEASURES

8.Student Learning Outcome #1 Please enter student learning outcome #1 for your program, department, or unit. See examples in # 20 below.

9.Measures for Student Learning Outcome #1 Describe how student learning outcome #1 will be measured. What is the desired level of success (benchmark)? See examples in # 21 below.

10.Student Learning Outcome #2 Please enter student learning outcome #2 for your program, department, or unit. See examples in # 20 below.

11.Measures for Student Learning Outcome #2 Describe how student learning outcome #2 will be measured. What is the desired level of success? See examples in # 21 below.

12.Student Learning Outcome #3 Please enter student learning outcome #3 for your program, department, or unit. See examples in # 20 below.

13.Measures for Student Learning Outcome #3 Describe how student learning outcome #3 will be measured. What is the desired level of success? See examples in # 21 below.

14.Student Learning Outcome #4 If applicable, please enter student learning outcome #4 for your program, department, or unit. See examples in # 20 below.

15.Measures for Student Learning Outcome #4 If applicable, describe how student learning outcome #4 will be measured. What is the desired level of success? See examples in # 21 below.

16.Student Learning Outcome #5 If applicable, please enter student learning outcome #5 for your program, department, or unit. See examples in # 20 below.

17.Measures for Student Learning Outcome #5 If applicable, describe how student learning outcome #5 will be measured. What is the desired level of success? See examples in # 21 below.

18.Please provide a link to a web page or document containing all outcomes of the program. The link will be posted on the Academic Affairs Assessment website.

19.Briefly describe the assessment cycle for your program. See examples in # 22 below.

EXAMPLES

**20.Examples of Student Learning Outcomes**

1) Students will demonstrate a familiarity with qualitative and quantitative analysis in explaining and evaluating economic conditions and issues.

2) Students will deploy close textual analysis to create original interpretations of a variety of texts.

3) Students will plan and provide comprehensive oral health care for a variety of patients, including patients with special needs, complex medical conditions, and financial barriers.

**21.Examples of Measures of Student Learning Outcomes and Benchmarks**

1) All Economic graduate students are assessed using a capstone project that is graded by faculty using a standardized department rubric. The benchmark for success is to have all students earn a rubric equivalent score of at least a B in each rubric dimension area.

2) Graduating English majors and minors are assessed using a portfolio that is scored using the department's portfolio scoring sheet. The benchmark for success is to have at least 75% of the students earn a portfolio score in the "sufficient demonstration" to "exceptional demonstration" range.

3) General Dentistry Residents are assessed during their daily clinical sessions using the Advanced Education in General Dentistry Resident Quarterly Evaluation Rubric. Residents must achieve competency in all areas prior to completion of the program.

**22.Examples of Assessment Cycles**

1) The program has six student learning outcomes and assesses two outcomes each year.

2) The program has three student learning outcomes and assesses all of them each year.

3) The program has twelve student learning outcomes and assesses four of them each year.

**Academic Program Assessment Plan Form**

Please use this link to access the electronic form for Academic Program Assessment Plans:

<https://forms.office.com/Pages/ResponsePage.aspx?id=2MKkyGi9ukC4tnUivppxcTGXbjcY4DVBizY_OJwdSk5UOU5IVllJWFJJOUo4SkhLWDdQRUlIVUlRVS4u>