theinstitute@udmercy.edu
www.udmercy.edu/institute
Briggs 212 313-993-2003
Fax: 313-993-1166

SERVICE AGREEMENT FORM

Formerly known as the "SL2" form

*Students: fill in your name and as much of the agency info as you can. Then fill in the number of hours you can serve and what you and teacher require. Then take this form to the Agency the **FIRST** time you go to do your service. Fill in any remaining Agency info and let the Agency Rep answer the two questions on the form. If both of you agree to all that the form now says, you both sign it.*

Today's Date **Course # (i.e.Mus100) _ Section _ Teacher's last name, as much as fits**

Your Last Name **First Name**

Name of Agency to be served

Last Name of agency representative **First Name**

Agency Street Address

City **ST** **ZIP**

( ) -
Agency representative phone

Title of agency representative

Agency representative e-mail

Student: How many hours can your serve? ____
What are the teacher's requirements regarding this service course?

Agency Rep: Will you be able to make use of this student volunteer in a way that serves the needs of your agency and provides the student with the experience the course seeks? [ ] YES [ ] NO
If you want to list any requirements or expectations that you have for the student, please do that here or on the back of the form.

Signature of Rep_____ Signature of Student_____ Date: ____/____/_____

The student is expected to serve professionally, as agreed upon. If the agency rep or student experience any problems prior to completion, please contact ILS at 313-993-2003 or TheInstitute@udmercy.edu

The University of Detroit Mercy's Institute for Leadership and Service provides opportunities for all members of the UDM community to engage in social change for the common good. The Institute upholds the ideals of our founders who believe in the promotion of justice and compassionate service to those in need as we are *transforming lives to lead and serve*.