Emerging Leaders Program

- Q: What should I do to obtain the Pin and/or Medallion when I am about to graduate?

A: Pin & Medallion: After completing the requirements please notify ELP of your intention to obtain a Medallion or Pin and a Reflection Essay to elp@udmery.edu. {Medallion Only} After submitting your Reflection Essay, an Institute Steering Committee Member will contact you to schedule for the Group Reflection Session.

- Q: I am graduating in May, when do I apply for the Pin and/or Medallion?

A: In order to receive the Leadership Pin or Medallion at the Honors Convocation in March, you must submit an email of your intent to receive them by **February 15th**.

- Q: Do I have to have all of my requirements met by the above deadlines?

A: No, you must have emailed your intent by **February 15th** so that we can track of any missing requirements and get them in as fast as possible. All of your requirements, including a reflection essay, must be done by **March 15th**.

- Q: Why does the essay have to be turned in so early? The semester is just starting?

A: In order to include the names of the awardees in the Honors Convocation program, which happens in March, the early deadline is required.

- Q: How long does my reflection essay have to be?

A: Most essays are approximately three to four pages double-spaced typed. The essay should answer the reflection questions about what you have learned in each of the five areas about and how it enhanced your capacity to lead. The questions can be found on the ELP page https://www.udmercy.edu/about/mission-vision/lead-serve/emerging-leaders.php

- Q: When will the Group Reflection sessions occur for the Medallion awardees?

A: The sessions will be scheduled during the last week of February.

- Q: What happens if I do NOT complete the requirements or the essay in time?

A: You will not be awarded the recognition (pin or medallion) at the scheduled event. But, you can still earn them at a later date upon completion of all requirements. Hopefully, you can earn them before graduation so that you can wear your pin or medallion with your cap and gown.

• Q: Do I have to have someone review my requirements and sign off on them?
A: Your service hours need to be signed off for on the Service Verification Form. The form can be found on the ELP page https://www.udmercy.edu/about/mission-vision/lead-serve/emerging-leaders.php. This documentation is required because this helps the university get recognized with The President's Higher Education Community Service award.
Any of the events, activities, or workshops you attend will be accepted on the honor's system. Your participation in University groups is documented elsewhere on campus and will be used as a cross reference.

• Q: What if I did my service hours during my earlier years at Detroit Mercy or before I was involved in the Emerging Leaders Program?
A: No problem. All your service hours conducted at Detroit Mercy count towards the awards. Also, if your hours were part of Service Learning Courses, they will be in the Institute database and we can pull those out for you. If you were involved in service outside of the school you may want to send an e-mail to the director of the program and ask them to confirm your participation by signing a Service Verification Form.

• Q: Where do I log all of this information for Emerging Leaders Program?
A: There are currently 3 ways to log.
Option **ONE**: If you have already been logging your leadership in Blackboard, you can continue to log it there. Just let us know by emailing elp@udmercy.edu
Option **TWO**: Sign into Detroit Mercy LIVE https://live.udmercy.edu with your Titan Pass account. Then, click on "Paths" to see the requirements and your current progress.
NEW Option **THREE**: Click on the link for this easy to complete fillable form. https://forms.gle/N4GoKYkNRMd41cCz6

• If you have other related issues, please feel free to contact elp@udmercy.edu for further direction!