

## ePHI Person or Entity Authentication Policy

Applies To:	All	Policy Number:	ITS-0049
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This policy covers the procedures to be implemented by University of Detroit Mercy to verify that a person or entity seeking access to electronic protected health information (ePHI) is the person or entity claimed.

University of Detroit Mercy users requiring access to any University of Detroit Mercy network, system or application containing ePHI must utilize a user authentication mechanism, namely [user identification and password, biometric input, or a user identification smart card], to verify their authenticity. Prior to the transmission of ePHI, a reasonable effort must be made to verify the identity of the person or entity receiving the ePHI prior to its transmission.

Use of another person's [user identification and password, biometric input, or a user identification smart card] is strictly prohibited and any individual found to have violated this policy may be subject to disciplinary action up to and including termination of employment.

### Notes

- Obtain proof of identity:
  - Require a password or PIN
  - Require a smart card, token, or key
  - Require a biometric
    - Fingerprints
    - Voice patterns
    - Facial patterns
    - Iris patterns

### History and Updates

January 21, 2022: Initial Policy