

# University of Detroit Mercy New Course Request Form

Return form to FAC 80 – Office of the Registrar – Revised November 2, 2009

Course Number: \_\_\_\_\_ Course Type: UG GR PR Effective Term: \_\_\_\_\_

Long Course Title (100 character maximum, including spaces):  
\_\_\_\_\_  
\_\_\_\_\_

Short Course Title (30 character maximum, including spaces):  
\_\_\_\_\_

Number of Credit Hours Total: \_\_\_\_\_ OR Range of Credits (Variable credit courses only): \_\_\_TO/OR\_\_\_

Credits for Lecture: \_\_\_\_\_

Credits for Lab: \_\_\_\_\_

Credits for Other: \_\_\_\_\_

Contact Hours per Week: \_\_\_\_\_

Can this course be repeated for credit: \_\_\_\_\_ If yes, how many repeats are allowed? \_\_\_\_\_

Grade Modes (Check all that apply):

Standard Letter \_\_\_\_\_

Audit \_\_\_\_\_

Pass/Fail \_\_\_\_\_

Schedule Type – Number in order all that might apply – Must choose at least one from each column

Schedule

Instructional Method

CLN – Clinical \_\_\_\_\_ OTH – Other \_\_\_\_\_

CLIN – Clinical \_\_\_\_\_

COP – Coop Education \_\_\_\_\_ SEM – Seminar \_\_\_\_\_

COOP – Cooperative Education \_\_\_\_\_

DIR – Directed Studies \_\_\_\_\_ STU – Studio \_\_\_\_\_

DIRE – Directed Research \_\_\_\_\_

EXA – Exam \_\_\_\_\_

EXAM – Exam \_\_\_\_\_

INT – Internship \_\_\_\_\_

HYBR – Hybrid \_\_\_\_\_

LAB – Lab \_\_\_\_\_

INTR – Internship \_\_\_\_\_

LEC – Lecture \_\_\_\_\_

ITV – Interactive Video \_\_\_\_\_

LEV – Lecture/Virtual \_\_\_\_\_

ONLN – Online \_\_\_\_\_

LL – Lab/Lecture \_\_\_\_\_

SEM – Seminar \_\_\_\_\_

LS – Lab/Simulation \_\_\_\_\_

TRAD – Traditional \_\_\_\_\_

LV – Lab/Virtual \_\_\_\_\_

VIRT – Virtual/Simulation \_\_\_\_\_

Meets Core Curriculum Objectives: Yes No List which Objective(s) this course fulfills: \_\_\_\_\_  
\_\_\_\_\_

Corequisite Course(s): \_\_\_\_\_

Prerequisite Course(s) with minimum passing grade: \_\_\_\_\_

Course Fees: \$ \_\_\_\_\_ Flat Fee \_\_\_\_\_ or per Credit Hour \_\_\_\_\_

Restrictions:

College \_\_\_\_\_

Major \_\_\_\_\_

Class (Senior, Junior) \_\_\_\_\_

Level (UG, GR, PR) \_\_\_\_\_

Degree \_\_\_\_\_

Program \_\_\_\_\_

Attach a Course Description

Approved by: \_\_\_\_\_

Email address can be used for signature.