

ANNUAL SECURITY & FIRE SAFETY REPORT 2011

UNIVERSITY OF DETROIT MERCY
RIVERFRONT CAMPUS – SCHOOL OF LAW

University of Detroit Mercy
Published by: Department of Public Safety

ANNUAL SECURITY & FIRE SAFETY REPORT 2011

University of Detroit Mercy, 651 E. Jefferson Ave. Detroit, MI 48226-4349
www.udmercy.edu * (313) 596-0264

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Annual Security Report Compliance

The University of Detroit Mercy Department of Public Safety 2011 Annual Security Report is provided to you in compliance with the Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report provides security information covering 2008, 2009 and 2010.

Annual Fire Report Compliance

2011 Annual Fire Safety Report is provided to you in compliance with the Higher Education Opportunity Act, Public Law 110 - 315 Act. (HEOA)

The Annual Fire Safety Report regulations require minimum statistical disclosure for the previous year (for purposes of this report 2010), concerning emergency response procedures, fire safety regulations, statistics for campus fires and other fire incidents that occurred on campus or on property owned or controlled by the University of Detroit Mercy.

Getting a Copy of the Full Report

You can obtain a copy of the full report by following the print options, contacting the Department of Public Safety at (313) 993-1252 M-F 9:00 am. to 4:00 pm. or by accessing the following web site www.udmercy.edu/publicsafety.

ANNUAL SECURITY REPORT SECTION

Annual Security & Fire
Safety Report 2011

University of Detroit Mercy, 651 E. Jefferson Ave. Detroit, MI 48226-4349
www.udmercy.edu * (313) 596-0264

About the Annual Security Report

The University of Detroit Mercy Department of Public Safety 2011 Annual Security Report is provided to you in compliance with the Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act.

The Annual Security Report regulations require minimum statistical disclosure for the previous three years (for purposes of this report 2008, 2009, 2010), concerning reported crimes that occurred on campus; in certain off campus buildings or property owned or controlled by the University of Detroit Mercy; and on public property within, or immediately adjacent to and accessible from, the campuses. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, alcohol use, Timely Warning Notices and other matters.

These crime statistics are disclosed for the previous three years (2008, 2009, 2010) covering approximately ¼ mile radius of the reporting campus.

You can obtain a copy of the full report by following the print options, contacting the Department of Public Safety at (313) 993-1252 M-F 9:00 a.m. to 4:00 pm. or by accessing the following web site
www.udmercy.edu/publicsafety.

Crime Prevention Tip's

- Stay alert of your surroundings.
- Call Public Safety at (313) 993-1123 to report suspicious persons or campus emergencies.
- If you are a victim of a crime get to safety first.
- Program Public Safety into a one-touch button on your cell phone.
- Program 9-1-1 into a one-touch button on your cell phone for off-campus emergencies.
- Use the campus escort service.
- Visit www.udmercy.edu/publicsafety for other safety information.

University Mission Statement



~Mission

The University of Detroit Mercy, a Catholic University in the Jesuit and Mercy traditions, exists to provide excellent student-centered undergraduate and graduate education in an urban context. A UDM education seeks to integrate the intellectual, spiritual, ethical and social development of students.

EXECUTIVE TEAM

Letitia Y. Williams
Chief

Joel A. Gallihugh
Commander

Randy Martin
Lieutenant



PATROL SUPERVISORS

Platoon I -Sergeant Dexter Montaie

Platoon II - Sergeant Gregory Soviak

Platoon III- Sergeant Garreth Boettcher



BUREAU SUPERVISORS

Sergeant Gregory Soviak
Investigations

Sergeant Alfred Hollie
Crime Prevention & Training



Visit Us At
www.udmercy.edu/publicsafety

Contact Us 24/7

Emergency: (313) 993-1123
Non-Emergency (313) 993-1234
publicsafety@udmercy.edu

WE WANT GREAT THINGS FOR YOU

A Message from the Chief

Dear Students, Faculty, Staff:

University of Detroit Mercy's (UDM) Department of Public Safety works around the clock to ensure a safe environment. The 2011 Annual Security & Fire Safety Report is to inform you of safety information at UDM. The Report covers our commitment to the University community disclosing statistical information for the past three years (2008, 2009, 2010) and other safety information.

UDM has an Emergency Response Plan that is sound yet flexible to meet the demands of a crisis, providing a framework necessary to respond to an emergency incident. The University has provided protocols for you identifying the best steps to take should you find yourself faced with a crisis. The Plan provides additional information addressing frequently asked questions. When you visit the Department of Public Safety web site at www.udmercy.edu/publicsafety take a few minutes to print out a copy of the full Emergency Response Plan as well as the Emergency Procedure Guide as a quick reference tool.

The University has also partnered with the **RAVE Alert System** to provide our community with a notification system for campus security issues, class cancelation or other campus related emergencies. The Emergency Alert System is designed to send registered participants a notice through text messages and prerecorded voice messages, on your cell phones, hard-line home phones, text pagers or e-mails. I strongly recommended that all community members register for the Emergency Alert System to receive timely campus security information.

You are encouraged to visit the Department of Public Safety web site at www.udmercy.edu/publicsafety to view the UDM Emergency Response Plan and other important safety information.

Letitia Y. Williams

Letitia Y. Williams
Chief/Director
Department of Public Safety
University of Detroit Mercy

HELPFUL TELEPHONE NUMBERS

DEPARTMENT OF PUBLIC SAFETY

EMERGENCY 24-Hours (313) 993-1123

NON-EMERGENCY 24-Hours (313) 993-1234

CAMPUS ESCORT 24-Hours(313) 993-1234
 INVESTIGATIONS(313) 993-1235
 PARKING & ID(313) 578-0341
 PARKING HOLDS(313) 993-1235
 CRIME PREVENTION(313) 993-1235
 ENVIRONMENTAL SAFETY(313) 993-1240
 STUDENT AFFAIRS(313) 993-1028
 RESIDENCE LIFE(313) 993-1230
 HUMAN RESOURCES(313) 993-1036
 PERSONAL COUNSELING.....(313) 993-1170 or (313) 578-0496
 STUDENT HEALTH CENTER(313) 993-1185



DETROIT POLICE DEPARTMENT

SEX CRIME UNIT RAPE COUNSELING CENTER 8:00 A.M. – 12:00 A.M.
 CRISIS LINE 24-Hours.....(313) 833-1660
 POLICE COMMUNITY SERVICES UNIT(313) 596-2520

INTERIM HOUSE

Y.W.C.A. OF METROPOLITAN DETROIT - DOMESTIC VIOLENCE
 24-Hour Crisis Line(313) 861-5300

FIRST STEP

WESTERN WAYNE COUNTY PROJECT ON DOMESTIC AND SEXUAL VIOLENCE
 Toll free help line 24-Hours.....1-888-453-5900



**EMERGENCY ASSISTANCE
 DIAL (313) 993-1123**



REPORT SUSPICIOUS ACTIVITY

Important things to look for are:

- Gender & Race
- Height & Weight
- Age
- Hair color & Style
- Complexion
- Eye color
- Clothing
- Unusual marks
- Vehicle color & license #
- Direction of escape

PREVENTION MEASURES

Crime Safety Tip's

Isolation is opportunity for crime. Use these tips to help protect yourself:

- ✓ Program into your cell phone a contact with the name **ICE** (for "In Case of Emergency") followed by an emergency contact person and their number. For example, set up a contact in your phone for your father, using "ICE – John Jones Dad" followed by your father's phone number.
- ✓ Program 911, the local emergency number, into a **one-touch button** on your cell phone to report emergencies
- ✓ Look around — be mindful of your surroundings when walking to and from parking areas.
- ✓ Work and study in well-populated areas.
- ✓ Have your keys in your hand before you walk to your car or building.
- ✓ Share a code word or code phrase with someone close to you. This way, you can secretly alert them that you are having a problem that they should call Public Safety immediately.
- ✓ **Trust your instincts: if it doesn't feel right, it probably isn't.**

Riverfront Campus 2008, 2009, 2010 Reported Crime Statistics

DEPARTMENT OF PUBLIC SAFETY STATISTICAL REPORT (THIS CAMPUS DOES NOT HAVE STUDENT HOUSING)

Crime Class (Alphabetical Order)	Riverfront Campus						Non-Campus Property (Off Campus Locations)			Public Property			Reported Totals		
	2008		2009		2010		2008	2009	2010	2008	2009	2010	2008	2009	2010
	Resident	Other	Resident	Other	Resident	Other									
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	5	0	2	0	3	0	0	0	0	0	0	5	2	3
Criminal Sexual Conduct (forcible)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Sexual Conduct (Non- Forcible)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes:															
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	1	0	1	0	0	0	0	0	0	1	1	1
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Arrests and Referrals for Selected Offenses															
Arrest/Campus Discipline	Riverfront Campus						Non-Campus Property (Off Campus Locations)			Public Property			Reported Totals		
	2008		2009		2010		2008	2009	2010	2008	2009	2010	2008	2009	2010
	Resident	Other	Resident	Other	Resident	Other									
DRUGS															
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LIQUOR															
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WEAPONS															
Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ANNUAL SECURITY REPORT

PURPOSE

The purpose of the annual Security Report is to inform the University of Detroit Mercy (UDM) community of supportive services and resources available to protect your safety. A section of the Report will provide information on criminal activity that takes place on and around the University's campuses, which may pose a threat to your well-being. An Annual Security Report will be made available October 1st of each calendar year to keep the university community apprised of safety information.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

A copy of the UDM, Department of Public Safety Security Report is available by following the Annual Security Report link from the UDM Public Safety web site. This report includes, at a minimum, statistics for the previous three years on reported crimes that occurred on campus; in certain off campus buildings or property owned or controlled by UDM; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Department of Public Safety at (313) 993-1252 during normal business hours or by accessing the following web site <http://www.udmercy.edu/publicsafety> and following the Annual Security Report link.

ACCURATE & PROMPT CRIME REPORTING

PURPOSE

The Department of Public Safety encourages prompt reporting of all criminal activity occurring on or around the University of Detroit Mercy (UDM) campuses which may pose a threat to safety.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

Community members, students, faculty, staff, and guest are encouraged to report all crimes and public safety related incidents to the UDM Department of Public Safety in a timely manner. This publication focuses on the University's Department of Public Safety because we patrol the campuses as well as neighboring streets within the City of Detroit.

ACCURATE & PROMPT CRIME REPORTING CONTINUED

To report a campus crime or an emergency, immediately call the UDM Department of Public Safety by calling the 24-Hour communications center at (313) 993-1234 or in person at:

- **McNichols Campus:**

Department of Public Safety
4001 W. McNichols Road, Detroit
Student Center Building southeast corner
24-Hours 7-Days

- **Corktown Campus:**

Department of Public Safety
2700 Martin Luther King Jr. Blvd., Detroit
Clinic Building first floor
24-Hours 7-Days

- **Riverfront Campus – School of Law:**

Department of Public Safety
651 E. Jefferson Avenue, Detroit
M – F 7:00 a.m. – 10:30 p.m.
S, S 10:00 a.m. - 6:00 p.m.

Detroit Medical Center

All incidents and emergencies occurring in the UDM Dental Clinic located inside the Detroit Medical Center (DMC) Hospital, should first contact Hospital Security. If a crime or emergency occurs in the UDM Dental Clinic (DMC), immediately call Hospital Security at (313) 745-3325.

It is the responsibility of the DMC security to notify the UDM Department of Public Safety of all criminal and safety incidents occurring in the DMC Dental Clinic. You may also follow up on any concerns regarding an incident occurring at the DMC Dental Clinic by calling the UDM Department of Public Safety 24-Hour communications center at (313) 993-1234.

Dispatchers are available 24-Hours a day to answer your call. In response to a call, UDM Department of Public Safety or Hospital Security will take the required action, dispatching an officer or providing the victim with information to properly file an incident report.

University incident reports of a serious nature are forwarded to the Dean of Students office for review and potential action by the Dean of Students Office. The Department of Public Safety Investigators will look into a report when it is deemed appropriate. Department of Public Safety may work in conjunction with the bureaus of the Detroit Police Department when it deems necessary. Additional information obtained during the investigation may be forwarded to the Dean of Students Office as evidence during the judicial review process, but not to the extent to compromise an ongoing criminal investigation within the Department of Public Safety.

If assistance is required from the City, County, State Police or Fire Department, UDM Department of Public Safety will contact the appropriate agency. If a sexual assault or rape should occur, staff on the scene, including Department of Public Safety, will offer the victim a wide variety of services.

ACCURATE & PROMPT CRIME REPORTING CONTINUED

This publication contains information about on campus and off campus resources. The information is made available to provide the UDM community members with specific information about the resources that are available in the event they become the victim of a crime. The information about “resources” is not provided to infer that those resources are “reporting entities” for UDM.

TIMELY WARNING DISCLOSURE

PURPOSE

The purpose of this policy is to inform the University of Detroit Mercy (UDM) community that timely safety warnings will be used to keep the university community alerted of criminal activity that takes place on and around the University’s campuses which may pose a threat to your safety.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at UDM, including all personnel affiliated with third parties.

POLICY

In the event that a situation arises, either on or off campus, that in the judgment of the Director of the UDM Public Safety Department constitutes an ongoing or continuing threat, a campus wide “safety warning” will be issued. The warning will be issued through the college e-mail system to student, faculty, staff and the campus student newspaper, The Varsity News, if time appropriate.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Public Safety may also post a notice on the campus-wide electronic bulletin board located on the first floor of the Student Center or on the UDM Department of Public Safety web site at: <http://www.udmercy.edu/pubsafety>

In such instances of an ongoing threat to safety, a copy of the notice is posted in each residence hall, and at the front door of each academic and administrative building.

Anyone with information warranting a safety warning should immediately report the circumstances to the UDM Department of Public Safety by calling the 24-Hour communications center at (313) 993-1234 or in person at:

- **McNichols Campus:**

- Department of Public Safety
4001 W. McNichols Road, Detroit
Student Center Building the southeast corner
24-Hours 7-Days

TIMELY WARNING DISCLOSURE CONTINUED

- **Corktown Campus – School of Dentistry:**
Department of Public Safety
2700 Martin Luther King Jr. Blvd., Detroit
Clinic Building first floor
M – F 7:00 a.m. – 10:30 p.m.
S, S 10:00 a.m. - 6:00 p.m.
- **Riverfront Campus – School of Law:**
Department of Public Safety
651 E. Jefferson Avenue, Detroit
M – F 7:00 a.m. – 10:30 p.m.
S, S 10:00 a.m. - 6:00 p.m.

REPORTING CRIMINAL OFFENSES ON CAMPUS

PURPOSE

For purposes of this policy, the University of Detroit Mercy (UDM) Department of Public Safety disclose to the University community how to report criminal offenses that take place on and around the University's campuses which may pose a threat to safety.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

To report a criminal offense occurring on UDM campus, immediately contact the UDM Department of Public Safety 24-Hour communications center at (313) 993-1123 for emergencies, (313) 993-1234 non-emergencies, or by using the exterior emergency telephones located throughout campus parking lots or by some buildings.

Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside building or around the Residence Halls should be immediately reported to the Department of Public Safety. In addition, if you are a victim involved in a crime of a sensitive nature, you may also report a crime to the following areas:

1. Dean of Students	313-993-1028
2. Director, Personal Counseling	313-578-0496
3. Director, Student Health Center	313-993-1185
4. Director, Housing and Residence Life	313-993-1230

REPORTING CRIMINAL OFFENSES ON CAMPUS CONTINUED

UDM Department of Public Safety and the Detroit Police Department have a mutual aid agreement. Each department augments the other within their jurisdictions during mutual investigations, arrest, and prosecutions. UDM officers attend regular meetings with local law enforcement agencies to exchange ideas and problems, which may be of concern for the University community.

REPORTING CRIMINAL OFFENSES OFF CAMPUS

PURPOSE

The purpose of this policy is to inform the University of Detroit Mercy (UDM) community that UDM officers provide routine patrol services on University property.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

When a University of Detroit Mercy student is involved in an off campus offense, the Detroit Police Department will be the responding police authority to assist you. To report criminal offenses occurring off campus, immediately contact the Detroit Police Department by dialing 911 for emergencies. The UDM Department of Public Safety works with local, state, or federal law enforcement on investigations. The Detroit Police Department police routinely work and communicate with campus officers on serious incidents occurring on campus or in the immediate neighborhood and business areas surrounding campus.

UDM does operate off campus housing and business facilities. Accordingly, many graduate students and some undergraduate students live in the neighborhoods surrounding UDM campuses. The Detroit police has jurisdiction in all areas off campus.

MISSING PERSON POLICY

PURPOSE

The purpose of this policy is to establish procedures for the University's response to reports of missing persons, as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in campus housing, non-residential students, employees, contractors, consultants, temporary help and other workers at UDM, including all personnel affiliated with third parties.

A University of Detroit Mercy residential student is "**determined to be missing**" when a missing person's report investigation concludes that the student has been absent from the University for a period of 24 hours or longer

MISSING PERSON POLICY CONTINUED

without any known reason. The Director of Public Safety, or designee, in conjunction with the Dean of Students, or designee, will make the official determination of whether a residential student is deemed missing.

Non-residential students, employees, contractors, consultants, temporary help and other workers who are reported as missing to the Department of Public Safety shall be treated as missing according to the Michigan statute. The statute requires that a person be missing at least 24 hours before a missing report shall be taken by municipal agencies for persons 17 year of age and older, except in unusual circumstances or other factors which may be taken into consideration.

SCOPE

This policy applies to students who are currently enrolled as a student and reside at the University of Detroit Mercy. This policy also applies to non-residential students, employees, contractors, consultants, temporary help and other workers who have visited a UDM campus.

POLICY

Residential Students

Procedure for Designation of Confidential Emergency Contact Information

All residential students have the opportunity annually to identify an individual or individuals to be contacted by the Dean of Students or designee no later than 24 hours after the time that the student is determined to be missing in accordance with the procedures set forth below. A designation will remain in effect until changed, revoked by the student or when the student is no longer enrolled at UDM. This information is maintained confidentially and will be available only to the Department of Public Safety, Dean of Students and the Director of Residence Life. The administration of the University reserves the right to notify the parents or legal guardian of a student under the age of 21 if s/he has been determined to be missing.

For those students under the age of 17 and not an emancipated minor, the University shall notify the emergency contact as well as the custodial parent or guardian on file no more than 24 hours after the student is determined to be missing.

Official Notification Procedure for Missing Residential Students

- Anyone concerned that a residential student may be a missing person must notify the Department of Public Safety, Dean of Students, or the Director of Residence Life as soon as possible so that an official determination can be made on the missing status of the student.
- The Department of Public Safety and residence life staff will gather all essential information about the residential student from the reporting person and from the student's acquaintances. Appropriate campus staff will be notified to aid in the search for the student. Appropriate staff will include the Residence Life Professional on-call, Director of Residence Life, Dean of Students, and the Department of Public Safety.
- If the above actions are unsuccessful in locating the student within 24 hours, or it is immediately apparent that the student is a missing person (e.g. witnessed abduction) the student will be determined a missing student.

MISSING PERSON POLICY CONTINUED

- Within 24 hours after a student is determined to be missing, the University will take the following measures:
 - (1) The Dean of Students, or designee, will notify the emergency contact per emergency contact process.
 - (2) The Director of Public Safety, or designee, will notify the appropriate local law enforcement agency to commence procedures for the handling of a missing person.

In addition, the administration of the University reserves the right to notify the parents of a student under the age of 21 if s/he has been determined to be missing.

General Policy

People may be missing for a host of reasons. The UDM Department of Public Safety will assist in determining if the reported person is missing. At the time of the concern, the UDM Department of Public Safety shall process a report taking all foreseeable steps to locate the missing person on campus. When there is a lapse of 24 hours and a situation absent of extenuating circumstances, a person 17 years of age and older shall be reported to the police department where the missing person resides and will be subject to the laws and ordinances of that agency. Detroit residents shall be reported to the Detroit Police Department. The reporting party is responsible to contact the appropriate municipal police agency for further assistance. The UDM Department of Public Safety will, to the extent possible, facilitate the process between the reporting party and the appropriate police agency.

Missing Minor

A report of a missing person who is under the age of 17 shall immediately be processed as a missing person report by the Department of Public Safety. If the missing minor cannot be located on UDM property, UDM Public Safety shall contact the Detroit Police Department immediately following a check of UDM property. All related information gathered during the search shall be turned over to the Detroit Police Department (DPD) for further processing. The UDM Department of Public Safety shall assist in the transfer of information to the DPD and take all foreseeable steps to ensure the reporting person has an established contact with DPD. The UDM Department of Public Safety shall forward the campus report to the University's investigative unit. The assigned investigator shall follow up with DPD to determine the disposition.

JURISDICTION & AUTHORITY

PURPOSE

The purpose of this policy is to make the University of Detroit Mercy (UDM) community aware of the police authority of UDM officers.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

JURISDICTION & AUTHORITY CONTINUED

POLICY

University of Detroit Mercy Campus officers have police authority to apprehend and arrest anyone involved in illegal acts on campus during campus patrol. If minor offenses involving University rules and regulations are committed by a University student, the campus officers may also refer the individual to the Dean of Students Office for administrative review and appropriate reprimand.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with investigators from University of Detroit Mercy officers and the Detroit Police Department are deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are typically conducted within in the City of Detroit or Wayne County jurisdiction. Campus officers work closely with local, state, federal police agencies.

By mutual agreement with state and federal agencies, the University Department of Public Safety has access to information maintained within the NLETS Network (National Law Enforcement Telecommunications Network) through our joint effort with the Detroit Police Department. Through this system, police personnel can access the National Crime Information Computer system as well as the Law Enforcement Information Network (LEIN). These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

McNichols Campus

These powers are limited to the property of the geographical area bounded on the north by McNichols from Stoepel to Fairfield; on the east by Fairfield from McNichols to Puritan; on the south by Puritan from Fairfield to Livernois; north on Livernois to Florence, west to Stoepel; on the west by Stoepel from Florence to McNichols.

Riverfront Campus – School of Law

Authority shall also include the Riverfront Campus School of Law with hard boundary streets: starting at a point at the southbound Chrysler Freeway service drive and Congress proceeding south on the service drive to Jefferson Avenue, west of Jefferson Avenue to St. Antoine, north on St. Antoine to Congress, and east on Congress to the southbound Chrysler Freeway service drive.

Corktown Campus – School of Dentistry

Authority shall also include the Corktown Campus with hard boundary streets: starting point northbound on Magnolia Street to eastbound 18th Street. Blvd to southbound Martin Luther King Jr. Blvd. to westbound Lawton Street. The traffic laws of the City of Detroit and of the State of Michigan shall not be enforced within the above described geographical area.

Through coordination with local law enforcement agencies, any criminal activity by students at off campus locations of student organizations, is monitored and recorded. This information is provided to the Dean of Students for any action or follow-up that may be required.

SECURITY & CAMPUS ACCESS

PURPOSE

The purpose of this policy is to inform the University of Detroit Mercy (UDM) community of security and campus access enforcement policy.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

During business hours, the university (excluding housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all university facilities is by key and/or card access and by admittance via the Department of Public Safety. In the case of periods of extended closing that are not of an emergency nature, the UDM Department of Public Safety will admit only those individuals with prior written approval to specific facilities or prearranged business on UDM property.

Residence halls are secured by card access 24-hours a day. Over extended breaks, the doors of all halls remain secured around the clock, residential hall access cards will be reprogrammed or a separate holiday card will be issued to assigned holiday building residents.

Some facilities may have individual hours, which may vary at different times of the year. Examples are Calihan Hall during sporting events, the library during final exam week, and Food Services to support athletic training programs. In these cases, the facilities will be secured according to schedule, with notice adjustments made by the Department of Public Safety to accommodate such instances. Emergencies may necessitate changes or alterations to any posted schedules.

Security issues related such as landscaping, locks, alarms, lighting, and communications are shared among administrators from the Facilities Management Department, (Public Safety, Facility Operations, Supportive Service, Housekeeping, Food service), and other concerned areas as necessary to address safety concerns. Additionally, throughout the academic year, the UDM Director of Public Safety meets regularly with the Dean of Students and as necessary with the Director of Residence Life to discuss vital safety information and other concerns.

ANNUAL DISCLOSURE OF CRIME STATISTICS

PURPOSE

In compliance with the U.S. Department of Education regulations, the University of Detroit Mercy (UDM) maintains, enforces, and annually discloses to the University community crime statistics for incidents occurring on and around the University's campuses. The annual disclosure is meant to inform the University of Detroit Mercy community of criminal activity regardless of the severity of the incident.

ANNUAL DISCLOSURE OF CRIME STATISTICS CONTINUED

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties. Crime statistics are compiled on the criminal activity occurring on and around university property to decrease the opportunity for victimization by heightening community awareness.

POLICY

A Safety Disclosure Report will be made available annually to keep the university community apprised of safety information affecting the UDM.

The UDM Department of Public Safety prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located by following the link on our web site at <http://www.udmercy.edu/publicsafety/>. You may also connect to our web site via the UDM Home page at www.udmercy.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and alternate sites, Housing and Residential Services, and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act.

Campus crime, arrest and referral statistics include those reported to the UDM Department of Public Safety, designated campus officials (including but not limited to directors, deans, department heads), and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and are not required by law. Michigan law requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering wounds inflicted by a firearm or is a result of a physical assault or abusive conduct. Personal Counseling Services staff informs their clients of the procedures to report crime to the Department of Public Safety on a voluntary basis, should they feel it is in the best interest of the client.

Each year, an e-mail notification will be made to all enrolled informing them of the web site to access this report. Faculty and staff will receive similar notification through e-mail. Copies of the report may also be obtained by calling the Department of Public Safety at (313) 993-1252 during normal business hours. All prospective employees may obtain a copy from the Department of Public Safety web site

<http://www.udmercy.edu/publicsafety/>.

POSSESSION OF ALCOHOLIC BEVERAGES

PURPOSE

The University of Detroit Mercy (UDM) maintains, enforces, and discloses policies on alcoholic beverage consumption on University campuses.

POSSESSION OF ALCOHOLIC BEVERAGES CONTINUED

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

The possession, sale or the furnishing of alcohol on the University campuses is governed by UDM Alcohol Policy, City of Detroit Ordinance and Michigan state law. Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the Michigan Liquor Control Commission (MLCC). However, the enforcement of alcohol laws on campus is the primary responsibility of the UDM Department of Public Safety.

The UDM campuses have been designated “Drug Free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the UDM Department of Public Safety officers.

Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the UDM Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior University approval. Organizations or groups violating alcohol/substance policies or law may be subject to sanctions by the University.

The Department of Public Safety enforces university policy, City ordinances, and Michigan State laws that govern alcohol use.

Information on alcoholic beverage consumption on University campuses is available on the Department of Public Safety web site www.udmercy.edu/publicsafety, in the UDM Student Handbook and Calendar as well as the University Policies & Procedures Handbook.

DRUG FREE CAMPUS

PURPOSE

The University of Detroit Mercy (UDM) discloses to the University community one measure to protect the privileges of all members by providing a stable and safe environment on and around University campuses by prohibiting the unlawful possession, use, manufacture or distribution of illicit drugs or alcohol on University premises.

DRUG FREE CAMPUS CONTINUED

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

UDM campuses have been designated “Drug Free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under state and federal laws. Such laws are strictly enforced by the University of Detroit Mercy public safety officers. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

The UDM Department of Public Safety works to maintain a drug-free work place in compliance with University policies, City Ordinances, state and federal laws. The University has disclosed to the community detailed information to uphold the “Drug-Free Work Place Act of 1988”. This information is available through the UDM Human Resources Department and located in the UDM Polices & Procedures Handbook effective October 2003. In addition, the UDM Department of Student Affairs communicates information on the consumption of alcohol and illicit drug use through the Student Handbook and Calendar. The Department of Residence Life reinforces these policies for the residential community by providing policies on the prohibition of alcohol consumption and illicit drug use in the Guide to Residence Living.

SUBSTANCE ABUSE EDUCATION

PURPOSE

The University of Detroit Mercy (UDM) informs the University community how they will be advised of Substance Abuse Educational opportunities that take place on and around the University’s campuses.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational material, educational programs, counseling services, referrals and college disciplinary actions. Students needing help dealing with substance abuse problems are encouraged to consult the Dean of Students for referral to the appropriate office and/or agency.

SUBSTANCE ABUSE EDUCATION CONTINUED

UDM Health Center

The UDM Health Center employs nationally certified Nurse Practitioners that work in conjunction with a Physician from Providence Hospital. The Health Center is a service available to UDM students that can assist with a number of health related concerns.

The University of Detroit Mercy Health Center is located on McNichols Campus in the West Quad, Room 104.

To schedule an appointment call the UDM Health Center during business hours at (313) 993-1185. Walk-ins will be worked into the schedule or placed on the schedule for a following day.

- **McNichols Campus:**

UDM Health Center

For appointment (313) 993-1185

4001 W. McNichols Road, Detroit <http://www.udmercy.edu/about/campus/locations/>

West Quad Room # 104, entrance located on south side

Fall & Winter Terms

Monday - Friday 10:00 a.m. to 4:00 p.m.

Summer Term

Monday - Friday 11:00 a.m. to 2:00 p.m.

UDM Personal Counseling Services

The University of Detroit Mercy offers time-limited individual, group and family counseling to UDM students. Individual and family counseling involves 50 minutes sessions with a 15 session limit.

At the time of the initial session the student can talk confidentially about what's most on his/her mind and together the counselor and student will identify problems and set realistic goals for therapy. Some students may have special needs which would require a referral to a clinic or another therapist.

The counseling office serves as a resource for faculty and staff who may want to discuss a distressed student's behavior or explore ways to approach a student to make a referral. Faculty and staff who are not eligible for counseling services may take advantage of referral sources to private practice clinicians.

To schedule an appointment for personal counseling call during business hours.

McNichols Campus:

UDM Personal Counseling Services

Monday - Friday 8:30 a.m. to 5:00 p.m.

4001 W. McNichols Road, Detroit

<http://www.udmercy.edu/about/campus/locations/>

SUBSTANCE ABUSE EDUCATION CONTINUED

- ❖ Natalie Wicks, MSW, ACSW - (313) 578-0496
E-mail: Wicksnk@udmercy.edu
- ❖ Annamaria Silveri, MA LPC - (313) 993-1170
Email: silveran@udmercy.edu

Local, State & Federal Laws Governing Alcohol

The State of Michigan sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, is available by contacting the Department of Public Safety at

<http://www.udmercy.edu/publicsafety/> or local city police districts.

Additional Resources

The UDM Department of Public Safety does not update or edit these sites but provides them as an additional resource. The following links to the Michigan State Police web site and articles:

Michigan State Police Home Page

<http://www.michigan.gov/msp>

Alcohol Enforcement Unit

<http://www.michigan.gov/msp/0,1607,7-123-1593-15874--,00.html>

Alcohol Impaired Driving

<http://www.michigan.gov/msp/0,1607,%207-123-1564-49577--,00.html>

Drug and Alcohol Free Workplace

http://www.michigan.gov/documents/200_57714_7.08_Drug-Free_Workplace.pdf

Alcohol Awareness Month

http://www.michigan.gov/msp/0,1607,7-123-1586_3414-108091--,00.html

A violation of any law regarding alcohol or illicit drug use is also a violation of the University's Student Code of Conduct and will be treated as a separate matter by the University.

SECURITY AWARENESS PROGRAM

PURPOSE

The University of Detroit Mercy (UDM) Department of Public Safety discloses to the University community how they will be advised of security awareness programs that take place on University campuses. The UDM Department of Public safety is committed to hosting security awareness programs throughout the academic year.

SECURITY AWARENESS PROGRAM CONTINUED

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

Throughout the school term, students are informed of services offered by the Department of Public safety. Students are told about crime on campus and in surrounding neighborhoods. Similar information is presented to new employees and to the parents of newly enrolled students during parent orientation sessions held throughout the school term. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically during the academic year, the UDM Department of Public Safety, in cooperation with other local law enforcement agencies, university organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), physical abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security.

The UDM Department of Public safety has identified several agencies that offer educational programs to identify techniques to avoid sexual assault and date rape. Information on these agencies are located on the Department of Public Safety web site www.udmercy.edu/publicsafety and in the Student Handbook and Calendar.

The University's Public Safety Department in cooperation with the University's Emergency Response Planning Committee hosted the first annual Safety Awareness Day in October 2005. The purpose of the Awareness Day was to provide the University community with safety prevention information across a broad spectrum to empower individuals with the ability to make the best safety choices. Participants in the awareness day were the UDM Department of Public Safety, Department of Residence Life, Department of Athletics, Sodexo Food Services, University Health Center, Dean of Students Office, LUMA Clean and Safe community outreach committee, The Women's Commission, Facilities Operations, IT Department and the Student Senate.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert notices, displays, electronic marquee, articles and advertisements in university student newspaper, the Varsity News.

When time is of the essence, information is released to the university community through "safety warnings" posted prominently throughout campus, on the Department of Public Safety web site www.udmercy.edu/publicsafety and through computer memos sent over the University electronic mail system.

CRIME PREVENTION PROGRAM

PURPOSE

The purpose of this policy is to educate the University of Detroit Mercy (UDM) community on proper crime prevention and safety precautions.

SCOPE

This policy applies to employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

The University of Detroit Mercy maintains, enforces, and discloses to the University community information on crime prevention programs to address the known types of criminal activity that take place on and around the University's campuses which may pose a threat to your safety. Crime Prevention Programs will be offered throughout the Fall and Winter semesters to recommend safe practices to the university community.

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. UDM Department of Public Safety facilitates programs for students, parents, faculty, new employee orientations, student organizations, and community organizations. In addition, UDM Department of Public Safety participates in annual training programs for Resident Advisers and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call the Department of Public Safety for an on campus or nearby escort.

SEXUAL ASSAULT PREVENTION

PURPOSE

The first step of educating the community in the fight against sexual assault is to show the public how the criminal sexual conduct law works to protect them. The University of Detroit Mercy (UDM) Department of Public Safety has provided University resources and several local agencies that offer educational programs which provide techniques to avoid sexual assault and date rape. Prevention programs and prompt reporting of sexual assault are essential to help keep the University community safe from these often traumatic incidents. Sexual assault education also helps to encourage those that have been victimized to report the offense.

SCOPE

This policy applies to students, employees, contractors, consultants, temporary help and other workers at the University of Detroit Mercy, including all personnel affiliated with third parties.

SEXUAL ASSAULT PREVENTION CONTINUED

SEXUAL ASSAULT DEFINED

Sexual assault is a physical assault forced upon an individual who does not or can not consent and involves a sexual act or an attempted sexual act with that individual. Sexual assault includes, but is not limited to sexual intercourse. Sexual assaults are acts of violence used to humiliate, dominate and overpower another person.

POLICY

In compliance with federal regulations UDM maintains, enforces and discloses to the University community sexual assault prevention and coordinated response system information. A Safety Disclosure Report is made available annually to keep the University community apprised of safety information.

The Department of Public Safety offers sexual education and information programs to UDM students and employees upon request. Literature on date rape education, risk reduction, and UDM's response system is available through the UDM Personal Counseling Center. Students needing help dealing with sexual assault experiences are encouraged to consult the Dean of Student for referral to the appropriate office and/or agency.

Outside sexual assault assistance agencies are listed on the UDM Department of Public Safety web site. UDM does not maintain these sites, but offers them as resources for those seeking supportive information on sexual assault.

If you are a victim of a sexual assault at UDM, your first priority is to get to a place of safety. You should then obtain the necessary medical treatment. UDM's Department of Public Safety strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a UDM officer and/or to a Housing and Residential Education representative. Filing a police report with a UDM officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers.

Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and test, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution which may not be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the UDM Department of Public Safety, the Detroit Police Department Sex Crimes Unit will be notified as well. The Dean of Students shall be notified of student related incidents. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the UDM judicial process, or only the latter. A UDM representative from the Department of Public Safety or a representative from the Student Affairs Department will guide the victim through the available options and support the victim in his or her decision.

SEXUAL ASSAULT PREVENTION CONTINUED

Various counseling options are provided by UDM Student Health Center, University Ministries, and Personal Counseling Services. Employees needing additional assistance may contact the Human Resources Department to discuss applicable health care benefits and services. Counseling and support services outside the University can be obtained through the Student Handbook, Personal Counseling Services, and by contacting the Department of Public Safety in person or by visiting www.udmercy.edu/publicsafety.

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. The Handbook provides, in part, that the accused and the victim will each be allowed to choose one person who has no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the UDM sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from UDM for the first offense. Student victims have the option to change their academic and/or on campus living situations after an alleged sexual assault, if such changes are reasonably available.

Agencies and Resources

To schedule an appointment for UDM personal counseling, call during business hours Monday - Friday 8:30 a.m. to 5:00 p.m.

McNichols Campus:

UDM Personal Counseling Services
4001 W. McNichols Road, Detroit
<http://www.udmercy.edu/about/campus/locations/>

- ❖ Natalie Wicks, MSW, ACSW - (313) 578-0496
E-mail: Wicksnk@udmercy.edu
- ❖ Annamaria Silveri, MA LPC - (313) 993-1170
Email: silveran@udmercy.edu

Detroit Police Department

Sex Crime Unit Rape Counseling Center
8:00 a.m. – 12:00 a.m.
Crisis Line (313) 833-1660

Detroit Police Department

Police Community Services Unit
313-596-2520

Interim House

Y.W.C.A. of Metropolitan Detroit - Domestic Violence
P.O. Box 21904
Detroit, MI 48221
24-Hour Crisis Line 313-861-5300
Write D.V. Shelter at ywcaih@aol.com

SEXUAL ASSAULT PREVENTION CONTINUED

First Step

Western Wayne County Project on Domestic and Sexual Violence
26650 Eureka Road
Taylor, MI 48180
Toll free help line 1-888-453-5900

If you need additional emotional assistance because you are a secondary victim (i.e. parent, friend) of a sexual assault victim, you may call any of the listed crisis lines 24-hours a day for support or additional referrals:

Interim House

(313) 861-5300

First Step

1-888-453-4900 (toll free)

SEX OFFENDER REGISTRATION

PURPOSE

The University of Detroit Mercy (UDM) Department of Public Safety releases to the University community web links maintained by an outside source that will enable the University community to locate information on Michigan registered sex offenders.

SCOPE

This policy applies to students, employees, contractors, consultants, temporary help and other workers at the University of Detroit Mercy, including all personnel affiliated with third parties.

SEXUAL ASSAULT DEFINED

Sexual assault is a physical assault forced upon an individual who does not or cannot consent and involves a sexual act or an attempted sexual act with that individual. Sexual assault includes, but is not limited to sexual intercourse. Sexual assaults are acts of violence used to humiliate, dominate and overpower another person.

POLICY

In accordance to the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the UDM Department of Public Safety is providing a link to the Michigan Department of State Police (MSP) Sex Offender Registry.

This Act requires sex offenders registered in a state to provide notice of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. In the State of Michigan, convicted sex offenders must register with the Sex Offender and Crimes against Minors Registry maintained by the MSP. UDM

SEX OFFENDER REGISTRATION CONTINUED

Department of Public Safety provides for the campus community resources to obtain information concerning registered sex offenders.

MSP Public Sex Offender Registry (SOR) is available via Internet pursuant to Offenders Registration Act, MCL 28.721et seq. Registry information provided under this section shall be used for the purpose of the administration of criminal justice, screening of current or prospective employee, volunteers or otherwise for the protection of the public in general and children in particular.

Unlawful use of the information for the purpose of intimidating or harassing another is prohibited and willful violation shall be punishable through the legal system. These sites are maintained by the Michigan State Police.

Sex Offender Links: Michigan Department of State Police Home page <http://www.mipsor.state.mi.us/>
(The Michigan State Police is responsible for maintaining this registry)

Sex Offenders Registration Act 295 of 1994

<http://www.legislature.mi.gov/mileg.asp?page=getObject&objName=mcl-Act-295-of-1994&queryid=6439389&highlight>

Michigan State Police Sex Offender Registry http://www.michigan.gov/msp/0,1607,7-123-1589_1878_24961---.00.html

WEAPON-FREE CAMPUS

Weapon-Free Campus

In the interest of protecting its students, employees, and visitors from violence and to maintain campus safety, the University of Detroit Mercy strictly forbids the possession or use of dangerous weapons on any of its campuses. This prohibition includes individuals licensed to carry a concealed weapon. The only exceptions to this policy are those members of UDM Public Safety who are licensed to carry a weapon and are authorized by UDM to carry a weapon, and those law enforcement officers entering any UDM campus in the line of duty. In compliance with applicable Michigan law, UDM strictly forbids the carrying of concealed weapons in UDM classrooms and residence hall, regardless of whether the individual is licensed to carry a concealed weapon and/or authorized by UDM to carry a concealed weapon.

This policy applies to students, employees, temporary employees, independent contractors, and visitors to UDM. Students violating this policy will be subject to immediate discipline, up to and including expulsion. Anyone performing work for UDM, whether an employee, temporary employee, or independent contractor, who violates this policy, will be subject to immediate termination. Visitors and any others who violate this policy will be immediately escorted off campus and/or turned over to local law enforcement authorities as appropriate.

“Weapons” include handguns, pistols, firearms, explosives, knives, and other weapons as defined by Michigan law or local ordinance. Questions about whether an item is covered by this policy should be addressed to the Director of UDM Public Safety or to Human Resources as appropriate. Employees and students have the responsibility to determine whether possession or use of any questionable item not listed above violates this policy.

WEAPONS FREE CAMPUS CONTINUED

The sites covered by this policy includes all campus property, including buildings, open parking lots, walkways, driveways, areas between buildings, open areas, and those off-campus locations under the control of UDM. This policy also applies to all vehicles owned or leased by UDM and all vehicles that enter any UDM campus.

UDM reserves the right at any time and at its discretion to search all UDM-owned or leased vehicles, and all vehicles entering any UDM campus. UDM also reserves the right at any time and at its discretion to search all packages, backpacks, duffels, handbags, boxes, bags, containers, residence hall rooms, lockers, desks, work areas, and persons entering the campus, to determine whether a person or persons have brought weapons onto any UDM campus in violation of this policy. Any student or employee who refuses to permit a search will be subject to discipline up to and including expulsion or discharge, as appropriate. Independent contractors will be subject to termination and immediate removal from the campus. (Reprint from Employee Handbook)

WORKPLACE VIOLENCE

It is the policy of the University of Detroit Mercy to establish and maintain a safe and healthy climate conducive to a respectful workplace for its employees; therefore, no acts of verbal, physical, or emotional intimidation, harassment, or assault will be tolerated in any context or degree by University students, staff, faculty, and administrators. This policy extends to independent contractors, vendors, or others who conduct business with the University on the campuses.

No weapons of any kind will be allowed on any location owned, leased, or operated by the University of Detroit Mercy, except by law enforcement agencies including University police officers in compliance with the University of Detroit Mercy Weapon Free Campus Policy.

Employees and supervisors should understand how important it is to recognize early warning signs of potential violent conduct. Examples of such warning signs include:

- A history of emotional or mental disturbance;
- A history of threatening or violent behavior;
- Paranoid or easily panicked behavior;
- Serious and unpredictable mood swings;
- Fascination or preoccupation with weapons;
- Extreme stress from personal problems or a life crisis;
- Extreme stress as a response to workplace conditions;
- Being a loner with little or no involvement with other employees;
- Engaging in frequent disputes with supervisors or fellow employees;
- Routine violation of University policy;
- No interests outside of work.

WORK PLACE VIOLENCE CONTINUED

Supervisors who become aware of behavior patterns similar to those listed above should contact Human Resources.

Threats of violence are serious and should be treated as such. Threatening behavior can include:

- Throwing objects;
- Making verbal threats to harm another individual or destroy property;
- Making menacing gestures;
- Sending threatening faxes, e-mails or notes to other employees;
- Expressing significant grudges against other employees;
- Displaying an intense or obsessive personal interest with others that exceeds normal bounds;
- Attempting to intimidate or harass other individuals; and
- Behavior indicating that the individual is significantly out of touch with reality to the extent that the person poses a danger or threat to himself or herself or others

All members of the University community are responsible for notifying their supervisor of any threats, actual or perceived, which have been witnessed, received, or if they have been told that another person has witnessed or received, whether or not those involved are members of the UDM community. The supervisor shall notify Human Resources (313) 993-6400 who will contact Public Safety. In cases where Human Resources is unavailable by telephone between the hours of 8:30 a.m. and 5:00 p.m. or where there is an immediate threat or perceived danger, the employee, or supervisor should immediately notify Public Safety utilizing the campus emergency assistance number (313) 993-1123.

Employees also are encouraged to notify their supervisor or Human Resources whenever they experience domestic conflict, abuse or misdirected affection outside their work environment. The supervisor/Human Resources then can be more alert to the intrusion into the workplace by a third party and possibly take preventive measures. Any employee who applies for and obtains a personal protective or restraining order that lists the University of Detroit Mercy as a protected area must provide his or her supervisor, Human Resources and Public Safety a copy of the petition and declarations used to seek the order, plus a copy of any temporary protective or restraining order that is granted. The University understands the sensitivity of the information requested and will treat it confidentially with respect to the privacy of the reporting employee.

Human Resources, in cooperation with Public Safety, will investigate reports of violence. All those covered by this policy must cooperate fully when questioned regarding violations of this policy. Employees who report incidents of workplace violence and/or respond to investigations may request to do so confidentially. Such requests will be honored to the extent legally allowable.

Employees who are found to have violated this policy by threatening another individual with violence or engaging in violent behavior will be disciplined up to and including possible immediate discharge depending on the severity of the circumstances. (Reprint from Employee Handbook)

ANNUAL FIRE REPORT SECTION

Annual Security & Fire
Safety Report 2011

About the Annual Fire Safety Report

The University of Detroit Mercy Department of Public Safety 2011 Annual Fire Safety Report is provided to you in compliance with the Higher Education Opportunity, Public Law 110 - 315 Act. (HEOA)

The Annual Fire Safety Report is a new HEOA regulation that requires minimum statistical disclosure for the two previous years (for purposes of this report 2009, 2010), concerning reported fire related incidents on property owned or controlled by the University of Detroit Mercy (UDM). This report also includes institutional policies concerning campus fire evacuation, residential hall reporting and other fire safety matters.

These fire statistics are disclosed for previous year (2009, 2010) covering UDM property only.

You can obtain a copy of the full report by following the print options, contacting the Department of Public Safety at (313) 993-1252 M - F 9:00 a.m. to 4:00 pm. or by accessing the following web site

www.udmercy.edu/publicsafety.

Fire Safety Tip's

- Never tamper with fire alarm systems.
- Know two fire escape routes from buildings you visit regularly.
- Read fire safety evaluation measures provided.
- Understand your role in campus fire safety.
- When an alarm sounds leave the building immediately.
- Only cook or reheat food where it is permitted.

Fire Safety Facts

In cases where fire fatalities occurred on college campuses, alcohol was a factor. There is a strong link between alcohol and fire deaths. In more than 50% of adult fire fatalities, victims were under the influence at the time of the fire. Alcohol abuse often impairs judgment and hampers evacuation efforts. Cooking is the leading cause of fire injuries on college campuses, closely followed by careless smoking and arson.

Source: Department of Homeland Security. The US Fire Administration, Emmitsburg, MD. (March 2006)

FIRE SAFETY EVACUATION MEASURES

FOR EMPLOYEES & STUDENTS

- The first person to discover a fire or evacuation situation is responsible for immediately activating the nearest fire pull station and calling the **Department of Public Safety** at **(313) 993-1123** from a safe location.
- Be calm and carefully give all information requested.

Procedure

1. Exit the building using the nearest marked exit and posted evacuation route.
2. Pull fire alarm if available and/or if you can do so safely, notify occupants by yelling “fire” in the hallway.
3. Go to a safe area (outside Gathering Point) and call the Department of Public Safety.
4. Tell the Department of Public Safety the building, floor and room number where the fire is located.
5. State whether the building is occupied.
6. State if person(s) is trapped or injured and their location(s).
7. Give the cause of the fire, if known.
8. State your name, telephone number and location at time of call.
9. **STAY ON THE TELEPHONE** and offer further assistance.
10. The Director of the Department of Public Safety or designee will fully activate the Emergency Command Center, if it is appropriate to do so.
11. Small isolated fires should be extinguished if possible and safe. Fire extinguishers are generally located in stairwells, near entrances, or at the end of corridors.
12. Building coordinators will account for their personnel at the evacuation assembly area and report this information to the Department of Public Safety officer.
13. Personnel should remain at the Gathering Point for further instructions.
14. Emergency response personnel will direct you if it will be necessary to proceed to another location.
15. Do not return to an evacuated building until the Department of Public Safety announces the all clear.

ESPEICALLY FOR RESIDENTIAL STUDENTS

- All alarms must be treated as warning of an actual emergency. Do not take time to get personal possessions.
- If smoke is present, stay close to the floor as you exit.
- Designated Residence Life Staff shall ensure, to the extent practical, that the site-specific Evacuation Plan of their building is followed and that the evacuation of the facility continues until emergency personnel arrive.

Riverfront Campus 2009 - 2010 Reported Fire Data

(This Campus does not have student housing)

Incident Class (alphabetical order)	Incident related deaths		Incident Related Injuries		Incident Related Damage		Total Reported Incidents	
	2009	2010	2009	2010	2009	2010	2009	2010
Unintentional Fire								
Cooking	0	0	0	0	0	0	0	0
Electrical	0	0	0	0	0	0	0	0
Open Flames	0	0	0	0	0	0	0	0
Hazardous Product	0	0	0	0	0	0	0	0
Heating Equipment	0	0	0	0	0	0	0	0
Machinery Industrial	0	0	0	0	0	0	0	0
Natural	0	0	0	0	0	0	0	0
Smoking Materials	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Intentional Fire	0	0	0	0	0	0	0	0
Undetermined	0	0	0	0	0	0	0	1

Annual Campus Fire Drills & unannounced Alarms

Structure Location	Jan 09	Jan 10	Feb 09	Feb 10	Mar 09	Mar 10	Apr 09	Apr 10	May 09	May 10	Jun 09	Jun 10	Jul 09	Jul 10	Aug 09	Aug 10	Sep 09	Sep 10	Oct 09	Oct 10	Nov 09	Nov 10	Dec 09	Dec 10	TOT		
																										09	10
Academic & Administrative Building																		29				6				1	1
Cumulative Total																									1	1	

CAMPUS FIRE SAFETY POLICY

PURPOSE

The University of Detroit Mercy (UDM) releases fire safety information to the University community as a first step in educating the community on fire safety procedures. UDM has provided educational information that provides techniques to reduce the risk of a fire safety incident. The University will offer prevention programs essential to keep the University community safe from fire safety incidents. Fire safety laws are meant to educate our community and to encourage those with fire incident information to report the offense to the UDM Department of Public Safety.

SCOPE

To create and maintain a fire safe environment for students residing in campus housing, non-residential students, employees, contractors, consultants, temporary help and other workers at UDM, including all personnel affiliated with third parties.

POLICY

Residential Halls

When it comes to fire safety, certain personal property can compromise the safety of all within the community. The prohibited items can be found in the **Guide to Residence Living**. The Office of Residence Life conducts regular health and safety inspections of each residence hall. All areas and spaces of the room/suite, and all objects and containers within the space may be searched. Illegal or unauthorized property will be confiscated and residents will be provided a list of items taken. Items violating local, state, or federal laws may be turned over to the Department of Public Safety.

General Fire Policy

UDM has life safety procedures to keep our community free of fire safety hazards. Annually fire systems are tested throughout University campuses. The Department of Public Safety (DPS) has leadership role to initiate, facilitate and account for fire safety test drills. As an ongoing process check other committees and departments have a responsibility to assist DPS during these tests and report their findings.

Fire safety tests are one measure that UDM uses to account for the operations of mechanical equipment and emergency response of our community and emergency personnel. While other inspections occur to assess our emergency readiness, as a standing practice the UDM community is encouraged to play a role in the prevention and evaluation process of campus fire safety systems and procedures.

Fire incidents on University property are the direct responsibility of the DPS who shall make the necessary notifications for additional outside resources when an incident requires. DPS officers are trained in emergency response to critical incident scene. The University community has been provided with specific fire safety protocol, evacuation and containment procedures to aid in making an educated choice if faced with a fire safety incident. Fire safety information is available on the University Emergency Procedure Guide and located in the UDM Emergency Response Plan. Follow this link to access fire safety information www.udmercy.edu/publicsafety/emergency_readiness or call the Department of Public Safety at (313) 993-1252 M-F between 8:30 a.m. – 5:00 p.m.

REPORTING A FIRE EMERGENCY

PURPOSE

For purposes of this policy the University of Detroit Mercy (UDM) Department of Public Safety disclose to the University community how to report fire safety matters that take place on and around the University's campuses which may pose a threat to safety.

SCOPE

This policy applies to students who reside in campus housing, non-residential students, employees, contractors, consultants, temporary help and other workers at UDM, including all personnel affiliated with third parties.

POLICY

To report a fire safety matter occurring on or nearby a UDM campus immediately contact the UDM Department of Public Safety 24-Hour communications center.

UDM DEPARTMENT OF PUBLIC SAFETY 24 - Hour Emergency Line (313) 993-1123

You can also reach Public Safety by dialing (313) 993-1234 for non-emergencies, or by using the exterior emergency telephones located throughout campus parking lots or near some buildings.

Any suspicious activity or person observed loitering in the parking lots, inside building or around the Residence Halls should be immediately reported to the Department of Public Safety. In addition, if you are a victim involved in a fire incident you may also report a crime to the following areas:

1. Dean of Students	313-993-1028
2. Director, Housing and Residence Halls	313-993-1230

When the situation necessitates the UDM Department of Public Safety will make notification to the Detroit Fire Department for fire response. Each department augments the other within their jurisdictions during mutual incidents and investigations. UDM officers attend regular meetings with local law enforcement agencies to exchange ideas and problems, which may be of concern for the University community.

Residential Halls

UDM only has residential housing on the McNichols Campus. Our residential complex has the capacity to house nearly 900 students each term. Residential students are educated to immediately report fire related incidents as follows:

- Call DPS immediately at the 24-Hour Communication Center at (313) 993-1123
- Pull a fire alarm as they exit the building

REPORTING A FIRE EMERGENCY CONTINUED

- Verbally alert other occupants as you exit
- To the extent safely possible assist others who may need assistance
- Use the stairs to evacuate the building. **Do not use the elevators.**
- Go to the nearest Evacuation Area
- Wait for further instruction from on scene emergency personnel.

ABOUT CAMPUS FIRE DRILLS

PURPOSE

To educate residential students on procedures related to building evacuation.

SCOPE

In conjunction with the Department of Public Safety, the Office of Residence Life schedules regular fire drills for each residence hall.

POLICY

Fire drills occur intermittently each term in each residence hall. On-campus residents must evacuate to designated evacuation areas and follow the procedures detailed below:

- Check your room door for heat. If **hot, do not open** it.
- If door is cool, open it slowly and check the hallway for smoke.
- If the hallway is passable, immediately and swiftly leave your room.
- Close and lock your room door.
- Help others who may need assistance.
- Evacuate the areas via stairs. Do not use the elevators.
- Go to the Evacuation Areas as directed.
- Do not return to the building for any reason until the Department of Public Safety determines it is safe to do so.
- The Department of Public Safety and Office of Residence Life staff will direct you when it is safe to return to the building.

Failure to evacuate a building after an alarm or attempts to reenter a building before permission is granted will result in disciplinary action and could include criminal charges from the Department of Public Safety.

CAMPUS EVACUATION POLICY

PURPOSE

For purposes of this policy the University of Detroit Mercy (UDM) Department of Public Safety discloses fire safety evacuation procedures to the University community for incidents that take place in University structures that pose a threat to safety.

SCOPE

This policy applies to students who reside in campus housing, non-residential students, employees, contractors, consultants, temporary help and other workers at the UDM, including all personnel affiliated with third parties.

POLICY

The first person to discover a fire or evacuation situation is responsible for immediately activating the nearest fire pull station and calling the **Department of Public Safety** from a safe location.

- Be calm and carefully give all information requested.

UDM DEPARTMENT OF PUBLIC SAFETY

24 - Hour Emergency Line (313) 993-1123

- **EVACUATE IMMEDIATELY** in case of a **fire** or upon **notification**.
- **DO NOT USE ELEVATORS.**
- When an emergency evacuation is ordered or when audio or visual alarms are activated, all persons are required to evacuate the premises immediately.
- All alarms must be treated as warning of an actual emergency. Do not take time to get personal possessions.
- If smoke is present, stay close to the floor as you exit.
- If possible and safe, turn off laboratory gases, exhaust fans and close doors/windows as you exit.
- All faculty and staff should help direct students and visitors to obey evacuation orders.
- Faculty should assure that students in their class who have mobility difficulty are assisted in the evacuation, making sure these students get at least to a stairwell landing.
- All University employees are responsible to know the location of exits and be able to identify their building's evacuation route(s) in an emergency.
- Designated Building Coordinators shall ensure, to the extent practical, that the site-specific Evacuation Plan of their building is followed and that the evacuation of the facility proceeds until emergency personnel arrive.
- Exit the building using the nearest marked exit and posted evacuation route.
- Proceed to designated outside Gathering Point shown on the evacuation map posted in the building.

CAMPUS EVACUATION POLICY CONTINUED

- Obey the directions of emergency response personnel or the Building Coordinator(s).
- Be alert to the presence of persons requiring evacuation assistance and assist as much as possible to get them out or to a stairwell landing.
- Notify emergency personnel immediately upon arrival of the exact location of any person(s) who may be having difficulty evacuating.
- Emergency response personnel will direct you if it will be necessary to proceed to another location.
- Do not return to an evacuated building until the Department of Public Safety announces the all clear.

Residential Halls

When the fire alarm sounds, on-campus residents must evacuate to the nearest designated evacuation area and begin the fire evacuation procedures:

- Check your room door for heat. If **hot, do not open** it.
- If door is cool, open it slowly and check the hallway for smoke.
- If the hallway is passable, immediately and swiftly leave your room.
- Close and lock your room door.
- Help others who may need assistance.
- Evacuate the areas via stairs. Do not use the elevators.
- Go to the Evacuation Areas as directed.
- Do not return to the building for any reason until the Department of Public Safety determines it is safe to do so.
- The Department of Public Safety and Office of Residence Life staff will direct you when it is safe to return to the building.
- After any evacuation, report to your designated area assembly point. Stay there until an accurate head count has been taken.

FAILURE TO EVACUATE A BUILDING AFTER AN ALARM OR ATTEMPTS TO REENTER A BUILDING BEFORE PERMISSION IS GRANTED WILL RESULT IN DISCIPLINARY ACTION AND COULD INCLUDE CRIMINAL CHARGES FROM THE DEPARTMENT OF PUBLIC SAFETY.

STUDENT HOUSING FIRE SAFETY SYSTEMS

PURPOSE

The University of Detroit Mercy (UDM) releases to the University community information on the residence hall emergency fire systems.

STUDENT HOUSING FIRE SAFETY SYSTEMS CONTINUED

SCOPE

This policy applies to students, employees, contractors, consultants, temporary help and other workers at the University of Detroit Mercy, including all personnel affiliated with third parties who may reside in a UDM residence hall or provide services to the residential complex on an intermittent basis.

POLICY

In accordance with state and federal fire regulations the University provides residential living space for students and designated employees on a limited basis. All UDM housing quarters are fire safe facilities that meet the required fire codes as set forth by the State of Michigan and City Ordinance. Our residential complex is monitored 24-Hours a day 7 days a week by the University's Department of Public Safety. The University provides routine equipment tests to ensure operability. The Detroit Fire Department provides an annual inspection of hydrants located on UDM campuses.

The residential halls are equipped with standard fire pull stations and fire alert horns that are activated when a pull station is engaged. Many of our halls also have floor fire strobe indicators. The University provides fire safe notification systems that meet ADA regulations to accommodate students with certain disabilities. The Department of Public Safety and the Office of Residence Life staff also provide on an as needed basis a fire watch patrol if systems go offline for any reason.

Annual Security & Fire Safety Report

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DEPARTMENT OF PUBLIC SAFETY 24-HOUR COMMUNICATION CENTER
CAMPUS EMERGENCIES (313) 993-1123 ♦ NON-EMERGENCIES (313) 993-1234