

## *University of Detroit Mercy*

### **Academic Standards for Minors** **Approved September 7, 2006**

The University of Detroit Mercy recognizes that a minor is a specific area of study that a student may pursue in addition to their major. To maintain academic integrity the University has established the following policy regarding minors.

#### **Policies**

- A. All UDM minors are expected to conform to the standards herein.
- B. All coursework required for a UDM minor must be offered by faculty associated with an academic department or academic units at UDM.
- C. All minors shall be subject to the normal Program Review process.

#### **Rules and Regulations**

- A. **Declaration of a Minor**
  - 1. The student must declare a major before declaring a minor.
  - 2. Students should declare a minor by the first semester of their junior year.
  - 3. A minor must be certified at the same time that the major(s) is certified for graduation.
  - 4. A minor cannot be added after graduation.
  - 5. Upon successful completion, minors are listed on a student's final transcript but are not listed on the diploma.
- B. **Number of Minors Allowable**
  - 1. Students may complete a maximum of two majors and one minor at UDM.
  - 2. A student is not required to complete a minor.
- C. **Subject Areas for Majors and Minors**
  - 1. Programs do not have to offer minors for every major.
  - 2. A program can offer a minor without offering a major.
  - 3. Students can minor in areas outside the college/school of their major(s).
  - 4. Normally students cannot be awarded a minor in a field in which they are earning or have already earned a bachelor's degree.
- D. **Minimum number of credits required for Minor**

1. A minimum of 18 credits is required for a minor.
- E. **How courses are counted towards Majors and Minors**
1. At most, 6 credit hours may be counted towards both the major and the minor.
- F. **GPA requirement in the Minor**
1. Students must maintain a cumulative 2.0 grade point average in all minor courses in order for the minor to be posted on the official transcript at the time of graduation.
- G. **Pre-Requisites**
1. Pre-requisites may be required for some minor courses.
- H. **Level of Courses required for Minor**
1. At least half of the courses within the minor must be upper division courses (300+ level).
- I. **Pass/Fail**
1. No course required for the minor can be taken on a pass/fail basis.
- J. **Residency Requirements**
1. At least 12 credits (or 4 courses) of the courses required for the minor must be taken at UDM unless the courses are taken as part of a consortium agreement.