

Charges for Shared Governance Task Force
Academic Year 2014/2015

1. Evaluate the effectiveness of the current shared governance model, including processes and procedures associated with the current structure. Topics to include, but are not limited to:
 - a. Membership of Teams in particular:
 - i. Staff and Administrator Development Team
 - ii. Mission, Urban and Social Justice Team
 - iii. Information Technology Team
 - b. Analyze and respond to the issues presented in the CEC, SSC, and ISO memo concern program review (Memo of September 4, 2013) and submit report to MFA and originators of letter
 - c. Provide recommendation related to management of Annual Charges
 - i. Strategies to encourage teams to seek clarification to assist in completing the charge or providing recommendations to enhance an assigned charge.
 - ii. Strategies to encourage teams to address assigned charges or provide an explanation as to why a charge was ignored.
 - iii. Strategies to encourage teams and committees to submit timely minutes.
 - iv. Strategies to encourage team mid-year and final reports to the Provost's Office

2. Conduct a "global" review of Teams.
 - a. The review should include the current Team charges, membership and purpose to determine if the Team should remain, be renamed, or be dissolved.
 - b. Consider whether additional Teams should be considered.
 - c. Based on the outcome of the review, provide specific recommendations (if appropriate) concerning:
 - i. Changes in membership for specific teams if appropriate.
 - ii. New "teams" if appropriate with a justification and other supporting documentation if appropriate.

3. Develop process that will be utilized by the Shared Governance Task Force to provide feedback to Teams, Committees, and MFA following the submission of their report.
 - a. Establish timeline for providing feedback
 - b. The Shared Governance Task Force will provide additional recommendations, if appropriate concerning Operational Policies and Procedures for teams and suggested dates of implementation.