

Request for Transfer Credit

The form must be filled in and signed by the student’s advisor, as well as the Assistant Dean in the College of Engineering and Science (Engineering 242) before taking a class at another institution in order to verify that the class will transfer to Detroit Mercy.

- **You must earn a grade of “C” or better in order to transfer a course in.**
- **Your final 30 credit hours must be completed at Detroit Mercy (Senior Residency Rule.)**
- **There is a maximum of 63 credits transferable from a community college.**

To review course equivalencies: *In TitanConnect ... Student Records ... Transfer Credit System*

Name: _____ Student ID#: T0 _____

Permission to enroll at: _____

In the following course(s):

Transfer Course Subj & Num	Term, Year		UDM Course Subj & Num	UDM Course Title (or Core Objective)	Equivalency Verified in TitanConnect Transfer Credit System ?	PREREQ override needed for next term?

The course(s) will be taken while I _____ AM / _____ AM NOT on Engineering Co-op.

Student is NOT transferring the class during their last 30 credit hours (Senior Residency Rule).

Student is NOT exceeding the maximum number of transfer credits from a Community College (63 cr).

Signatures

Advisor: _____ Date: _____

Dean: _____ Date: _____

As soon as coursework is complete, have official transcripts sent to:

University of Detroit Mercy
Transfer Team
4001 W. McNichols Road
Detroit, MI 48221-3038