Request for Transfer Credit

The form must be filled in and signed by the student’s advisor and the Assistant Dean in the College of Engineering & Science (ENG 242 or 245) before taking a class at another institution to verify that the class will transfer to Detroit Mercy.

- You must earn a grade of “C” or better to transfer a course in.
- Your final 30 credit hours must be completed at Detroit Mercy (Senior Residency Rule.)
- There is a maximum of 63 credits transferable from a community college.

To review course equivalencies: In TitanConnect ... Student Records ... Transfer Credit System

Name: ___________________________________________ Student ID#: T0_______________

Permission to enroll at: __________________________________________________________

In the following course(s):

<table>
<thead>
<tr>
<th>Transfer Course Subj &amp; Num</th>
<th>Term, Year</th>
<th>Detroit Mercy Course Subj &amp; Num</th>
<th>Detroit Mercy Course Title (or Core Objective)</th>
<th>Equivalency Verified in TitanConnect Transfer Credit System?</th>
<th>PREREQ override needed for next term?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The course(s) will be taken while I _____ AM / _____ AM NOT on Engineering Co-op.

The course(s) will be taken while I _____ AM / _____ AM NOT engaged in full-time BUILD research.

☐ Student is NOT transferring the class during their last 30 credit hours (Senior Residency Rule).

☐ Student is NOT exceeding the maximum number of transfer credits from a Community College (63 cr).

Signatures

Advisor: ___________________________________________ Date: _____________________

Dean: ___________________________________________ Date: _____________________

As soon as coursework is complete, have official transcripts sent to: transferteam@udmercy.edu or University of Detroit Mercy
Transfer Team
4001 W. McNichols Road
Detroit, MI 48221-3038

Aug 2018