



## IMPORTANT INFORMATION for STUDENTS IN F-1 STATUS TRANSFERRING TO UDM

### ▪ ISSUANCE OF I-20 FOR STUDENTS IN F-1 STATUS

In order to issue an I-20, we require the following:

#### EVIDENCE OF FINANCIAL SUPPORT

If you have not yet submitted evidence of financial support, please submit the following documentation showing sufficient funds in U.S. dollars to cover your tuition and living expenses for at least eight months. You are expected to maintain financial support at this level for the duration of your program.

- **Financial support statement** (available online at [http://www.udmercy.edu/apply/international\\_student/iso/forms/pdf/Fin%20Support%20fillable.pdf](http://www.udmercy.edu/apply/international_student/iso/forms/pdf/Fin%20Support%20fillable.pdf)). Have your sponsor complete and sign the form. You must also complete and sign the *Student's Statement* section. If you are sponsoring yourself, you need only complete the *Student's Statement* section.
- **Original letter or account statement** (not more than three months old) from your or your sponsor's financial institution and/or letter from your or your sponsor's employer indicating annual salary

#### CERTIFICATION OF F-1 STATUS FORM

We will provide you with a *Certification of F-1 Status* form. Ask the foreign student advisor at your current school to complete and mail or fax the form to us. If you are in valid F-1 status and eligible to transfer, your current school will release your SEVIS record to us electronically and we will be able to issue you an I-20 indicating admission to a program of study at UDM.

Your new I-20 will be issued to you after you have reported to the UDM International Services Office and have registered for classes. You are required to sign the I-20 within 15 days of the beginning of the term. The foreign student advisor will contact you to let you know when your I-20 is ready.

**Important:** If you plan to travel outside of the U.S. after finishing your studies at your current school and before beginning classes at the University of Detroit Mercy, you will need to obtain an I-20 from UDM *before departing from the U.S.* When you reenter the U.S., you must present the I-20 issued by UDM to the immigration officer at the port of entry. *Do not reenter the U.S. using the I-20 from your former school.* Please inform the International Services Office of your travel plans well in

advance of your departure date to insure timely issuance of the I-20.

### ▪ ARRIVING ON CAMPUS

If you are required to take the English proficiency test (see below) you must report to the International Services Office no later than January 4, 2010. You can check in Monday-Friday, between the hours of 9:00 a.m. and 4:00 p.m.

The ISO is located on the McNichols campus in room 208 (2nd floor) of the Student Union Building.

Bring your current I-20, your passport and your I-94 card. We will photocopy your immigration documents and take your picture for our records. You will sign up for the University's health insurance plan, and you will be given a reservation for the English proficiency examination.

### ▪ ENGLISH PROFICIENCY TESTING AND PLACEMENT

Before you can register for classes, you must take the UDM English proficiency test, *The Detroit Test of American English*, unless you qualify for exemption under one of the following criteria: a) you have a four-year degree from a U.S. institution; b) you have a recent TOEFL score of at least 250 (600 paper test) with a writing test score of at least 5, or an internet-based TOEFL score of 100 with a writing sub-score of 24. Based on the results of the test, you may either be exempted from taking English-language classes or placed into one of the following: a) Intensive English (23 hours a week); b) Intermediate English (9 hours a week); c) Advanced English, for those who need work on writing only, (3 hours a week). Students placed in Intermediate and Advanced English are required to take additional courses in their major field of study. A sample Detroit Test is available [online](#)

### ▪ TUBERCULOSIS (TB) SKIN TEST

The University requires international students (except those born and raised in Canada) to have a TB skin test performed at the University Health Center when they arrive on campus.

## ▪ HOUSING

You are strongly advised to make arrangements for housing before you arrive. On-campus housing is available in the University residence halls. Applications for housing should be submitted online at <http://www.udmercy.edu/reslife/live-on-campus/apply/index.htm> for the fall semester no later than July 14, for the winter semester, no later than December 1, and for the summer semester, no later than April 7. All applications will be processed and students who submit a residence-hall contract will be expected to live in the halls for the academic year. If you have questions about on-campus housing, please contact the Office of Residence Life [reslife@udmercy.edu](mailto:reslife@udmercy.edu), 313-993-1230.

## ▪ BUYING HEALTH INSURANCE

International students are required to purchase the University's health insurance coverage unless they can present proof of *current* insurance coverage under one of the following: 1) government-sponsored insurance from one of the following countries: Botswana, Canada, Kuwait, Libya, Oman, Qatar, Saudi Arabia or UAE; 2) insurance through a spouse's U.S. employer.

If you believe you have *current* eligible alternate coverage, please be prepared to present your insurance card or other document from the insurance company at check-in. *The ISO will determine eligibility of alternate coverage.* Students who purchase the University's health insurance plan will be billed for the premium by the Student Accounting office at a later date. More detailed information is available at check-in.

## ▪ ORIENTATION AND ACTIVITIES

The ISO sponsors an orientation lunch for new international students before classes begin and organizes additional recreational and educational activities each semester. You are also welcome to join our popular International Friendship Program, which pairs interested students with American host families for regularly scheduled activities off campus.

*As you prepare to transfer to the University of Detroit Mercy, please feel free to contact the International Services Office regarding any questions or concerns you may have.*

*We look forward to seeing you at the University of Detroit Mercy!*

## International Services Office

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*We want great things for you!*