



International Services

REQUEST FOR REDUCED COURSE LOAD

TEACHING OR RESEARCH ASSISTANTSHIP

The international student identified below has been offered a teaching or research assistantship for the current term and is seeking authorization from International Services to carry a reduced course load (minimum 6 credits). The information supplied on this form will assist us in determining the student's eligibility under federal regulations for a reduction in credit hours.

International Services considers requests for a reduced course load on a case-by-case basis. Submission of this form does not guarantee authorization of a reduced course load.

Questions regarding this form should be addressed to Amanda McPherson, Foreign Student Advisor (mcpheral@udmercy.edu, 313-993-1205), or Claire Ofiara, Director of International Services (ofiaracf@udmercy.edu, 313-993-3323).

Student's Name: _____

Student Number: _____

Student's Major: _____

Position Title: _____ Academic Department: _____

Supervisor's Name: _____

Amount of stipend and/or number of credits of tuition remission:

Average number of hours per week (not range): _____

Has this position been granted pursuant to the terms of a scholarship or fellowship? Yes No

Please describe the specific duties involved:

How is this assistantship an integral or critical part of the student's academic program?

Please explain why the student's course load should be restricted to 6 credits while he/she is engaged in this work.

Signature of Supervisor or Department Chair:

Date:

DSO Signature

Date:

