

## **UDM POLICIES AND PROCEDURES REGARDING PROBATION AND DISMISSAL**

### **Undergraduate Policies Regarding Probation and Dismissal**

#### **Academic Probation**

Students will be subject to Academic Probation the second consecutive term the cumulative GPA falls below 2.00. Students are placed on probation when it appears that their performance places their academic objectives in jeopardy. Individual programs, colleges, or schools may establish additional criteria for placing a student on probation. A student who fails to raise the cumulative average to at least 2.0 or satisfy the additional program/school criteria in the following term, is subject to dismissal for poor scholarship.

When a student has been given an academic warning or has been placed on academic probation, a dean may, at his/her discretion, establish specific requirements or conditions that the student must meet. The dean may require the student to enroll in particular courses, repeat courses, establish a maximum or minimum number of credit hours to be attempted or earned, require a specific minimum GPA for the next term, require the student to consult a counselor or tutor, or engage in supervised study, etc. Failure to meet such conditions, when established, may lead to academic probation (if the student has been given academic warning) or academic dismissal (if the student is on academic probation).

Undergraduates who have received an academic warning or who are on academic probation have the privilege of applying for admission to another college or school within the University. If accepted by the college/school, the student will retain the "academic probation" status until an evaluation of his/her academic record indicates that a change in status is appropriate.

#### **Academic Dismissal**

Students may be dismissed from the college or school in which they are enrolled as a result of poor academic performance. Students are automatically subject to dismissal the third consecutive term the cumulative average falls below 2.00. Dismissal may occur when a student has not achieved a 2.00 cumulative quality point average in the term following one in which he/she was placed on probation, when terms or conditions established for probation have not been met, or when the academic record reflects poor performance.

Students who wish to appeal an academic dismissal should contact the Dean's office immediately upon their receipt of notice that they have been dismissed. If first contact is made by telephone or in person, it should be immediately followed by a written statement of their intent to appeal the dismissal. Each college or school has specific procedures which govern appeals from an academic dismissal. These procedures will be explained to the student when requested.

In general, students dismissed for poor scholarship will not be considered for readmission until after the lapse of at least one term. Dismissal for poor scholarship is entered upon the student's permanent academic record.

## **Graduate Policies Regarding Probation and Dismissal**

### **Academic Probation**

Students are placed on probation when it appears that their performance places their academic objectives in jeopardy. A student whose cumulative quality point average is below 3.0 is automatically placed on academic probation. Individual programs or colleges may establish additional criteria for placing a student on probation. A student who fails to raise the cumulative average to a 3.0 or satisfy the additional program/college criteria in the following term, is subject to dismissal for poor scholarship. If a student has completed the requisite number of credit hours for his or her degree but he or she has failed to achieve a 3.00 cumulative GPA, he or she may take up to six (6) additional hours in an attempt to establish the necessary 3.0 grade point average.

A Dean may, at his or her discretion, establish specific requirements or conditions for a student on scholastic probation. The dean may require the student to enroll in particular courses, repeat courses, establish a maximum and minimum number of credit hours to be attempted or earned, and/or require a specific minimum quality point average for the next term. Failure to meet such conditions, when established, may lead to dismissal.

Graduate students on probation have the privilege of applying for admission to another college or school within the University. If accepted by that school, the student may be admitted on probationary status.

The Veterans Administration will be informed if a student, receiving veteran's benefits, fails to come off probation at the end of the second term in this status.

### **Academic Dismissal**

Students may be dismissed from the college in which they are enrolled as a result of poor academic performance. Dismissal may occur when a student has not achieved a 3.0 cumulative quality point average in the term following one in which he or she was placed on probation, when terms or conditions established for probation have not been met, or when the academic record reflects poor performance.

Students who wish to appeal an academic dismissal should contact the Dean's Office immediately upon their receipt of notice that they have been dismissed. If first contact is made by telephone or in person, it should be immediately followed by a written statement of their intent to appeal the dismissal. Each college has written procedures which govern appeals from an academic dismissal. These procedures will be explained to the student upon request.

Students dismissed from one of the University's colleges for academic reasons may be considered for admission to a different college within the University. Regular admission procedures must be followed. Dismissal or poor scholarship is entered upon the student's permanent academic record

Grievance Policy.

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