



# Current Detroit Mercy Student Request for Guest/Transfer Credit

The form must be filled in and signed by the student's advisor and the Dean's Office before taking a class at another institution to verify that the class will transfer to Detroit Mercy.

- You must earn a grade of "C" or better to transfer a course in.
- Your final 30 credit hours must be completed at Detroit Mercy (Senior Residency Rule)
- There is a maximum of 63\* credits transferable from a community college and a max of 90-96 total depending on your Detroit Mercy degree program.

To review course equivalencies: <https://www.udmercy.edu/registrar>  
Click on *Transfer Credit System*.

Name: \_\_\_\_\_ Student ID#: T0 \_\_\_\_\_

Permission to enroll at: \_\_\_\_\_

In the following course(s):

Transfer Course Subject & Number	Term, Year	Detroit Mercy Course Subject & Number	Detroit Mercy Course Title (or Core Objective)	Equivalency Verified in Transfer Credit System?

- Student is NOT transferring the class during their last 30 credit hours (Senior Residency Rule).
- Student is NOT exceeding the maximum number of transfer credits from a Community College (63\* cr) or 90-96 total transfer credits. *\*Some articulation agreements allow over 63 credit hours.*

**Signatures**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Office: \_\_\_\_\_ Date: \_\_\_\_\_

As soon as coursework is complete, have official transcripts sent to: **transferteam@udmercy.edu** or **University of Detroit Mercy Transfer Team**  
4001 W. McNichols Road  
Detroit, MI 48221-3038