



# Parking and Roadway Appeals Form



To appeal a Campus Parking & Roadway Citation, complete and submit this form within ten (10) days of the violation issuance date to the UDM Department of Public Safety McNichols Campus. Appeals submitted through the mail must be postmarked within ten (10) days of issuance. Your appeal will be submitted to the Traffic Appeals Board for review and settlement of the circumstances as provided below. All decisions are FINAL.

The Board meets on average once a quarter. Your account will not receive late charges or account holds while it is in the appeals process. Appeal decisions resulting in fines will be due immediately upon written notice. You will receive an email notification of the Board's decision at the email address provided below.

**-----No further action is required until a decision has been rendered-----**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Citation No. \_\_\_\_\_

Student: \_\_\_\_\_ Employee: \_\_\_\_\_ Visitor/ Contractor: \_\_\_\_\_ T-Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Email Address \_\_\_\_\_

Campus Address Name: \_\_\_\_\_ Room#: \_\_\_\_\_

Date of Violation: \_\_\_\_\_ Location: \_\_\_\_\_ Violation Type: \_\_\_\_\_

Appeal explanation:

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Signing this appeals form means that you agree to the full appeals process as stated above. All decisions rendered by the Traffic Appeals Board are FINAL and not subject to a second review.

Print Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Appeals Date: \_\_\_\_\_